

ALL COUNCILLORS ARE HEREBY SUMMONED to attend the next
FULL COUNCIL MEETING of Barming Parish Council
to be held in the **Parish Hall, Tonbridge Road** on
WEDNESDAY 13th March 2024 at 7.30pm
when it is proposed to transact the business shown on the Agenda below.
The meeting will be open to the press and public, who are welcome to attend.

AGENDA

15 minutes for public participation at the start of the meeting.

- 1. APOLOGIES** - To receive apologies and accept reasons for absence
- 2. NOTIFICATION TO BE RECEIVED FOR INTENT TO FILM, PHOTOGRAPH OR RECORD ANY ITEMS.**
- 3. DECLARATIONS BY MEMBERS** - To receive any declarations of interest members may wish to make relating to any items on the Agenda.
- 4. MINUTES OF FULL COUNCIL MEETING held on 10th January 2024**
To consider the Minutes, and if in order authorise the Chairman to sign as an accurate record.

5. RESOURCES AND ENVIRONMENT MATTERS

5.1 Annual Procedural Documentation:

- Standing Orders 2024 – To adopt
- Financial Regulations 2024 – To adopt
- Internal Controls 2024 – To adopt
- Risk Assessment 2024 – To adopt
- Complaints Procedure 2024 – To adopt
- Code of Conduct 2024 – To adopt
- Grievance Document 2024 – To adopt

5.2 Parish Hall & Pavilion: - Solar Panels – To discuss updates and ratify grant decision

5.3 Parish Hall: Disabled Toilet – To discuss quotations

5.4 Allotments: Western Boundary – To receive any updates on the project

5.5 Allotments: New Notice board – To receive any updates

5.6 Future Community Events – To discuss suggestions

6 FINANCES

6.1 Budget Monitoring – To note report to 29th February 2024

6.2 Income & Outstanding Invoices – To note

6.3 Cheques & Online Payments – To resolve that the presented payments are authorised.

7 PLANNING

7.1 Applications received prior to the meeting

8 MATTERS OF REPORT - To receive reports and updates from

- 8.1** County Councillor
- 8.2** Borough Councillor
- 8.3** Chairman
- 8.4** Individual Councillors
- 8.5** Clerk

9. CORRESPONDENCE – To note correspondence

10. DATE OF NEXT MEETING - The next Full Council Meeting will be held on **Wednesday 10th April 2024 at 7.30 pm** in the Parish Hall, Tonbridge Road.