

## BARMING PARISH COUNCIL

### MINUTES OF THE MEETING

HELD ON WEDNESDAY 12<sup>th</sup> JULY 2017 at 7.30pm

AT THE PARISH HALL, TONBRIDGE ROAD

**PRESENT:** Cllr Gooch in Chair, Cllr Manser, Cllr Vizzard, PCSO Greaves and Clerk Mrs N Attwood.

**IN ATTENDANCE:** None

**1. APOLOGIES**

Cllr Willson, Cllr James (resignation received) and Cllr Doe. Special thanks were given to Cllr Vizzard for attending the meeting, at short notice due to other members' absence, even though he had given his own apologies well in advance.

**2. NOTIFICATION TO BE RECEIVED FOR INTENT TO FILM, PHOTOGRAPH OR RECORD ANY ITEMS.**

No intent to record any items.

**3. COUNCILLOR DECLARATIONS**

Cllr Manser declared a pecuniary interest in agenda item 8.3 (cheques to be signed).

Cllr Gooch declared a pecuniary interest in agenda item 8.3 (cheques to be signed).

**4. MINUTES of the Meeting held on 14<sup>th</sup> June 2017**

The minutes were **Agreed** as an accurate record and the Chairman signed off the official copy

**5. POLICE MATTERS**

PCSO Kirsty Greaves was informed about complaints that have been received regarding the parking at the lower end of Cedar Drive. There are concerns that emergency vehicles will not be able to get through in the event of an emergency and residents' driveways are regularly being obstructed; PCSO Greaves will visit the area and speak with residents.

PCSO Greaves was pleased to report that the owners of the nuisance bikes who had been riding around the Rede Wood area have been identified; photos of the registrations had been supplied to the police. Hopefully this issue has now been resolved but if any future problems occur, residents are reminded to obtain as much evidence as possible and pass it on to PCSO Greaves.

**6. RESOURCES AND ENVIRONMENT MATTERS**

**6.1 Hiring Terms and Conditions**

The Clerk contacted the electricity company to see if the use of the generator by a hirer had increased the electric consumption over the May bank holiday weekend. It was agreed by all members that a breakdown of all usage (since the smart meter had been installed) was required so that each quarter could be assessed. The Clerk will bring any information received from EDF to the September meeting where members will decide if different levels of hiring rates need to be implemented and hiring terms and conditions amended.

**ACTION: Clerk**

**6.2 Furniture Removal from Pavilion**

Previous quotes had been received which were all in the region of £200. Unfortunately the Youth Club is no longer running and therefore do not have the funds to remove the furniture. Cllr Gooch proposed contacting Brownings Removals to dispose of the sofas; this was seconded by Cllr Manser with all in favour. Cllr Manser will ask one of the hirers if they still would like to have the metal cabinet, if not this will also be removed.

**ACTION: Cllr Manser, Clerk**

**6.3 Barge Boards at Parish Hall: UPVC Cladding**

This item was deferred until the September meeting as quotes have yet to be obtained by Cllr Gooch.

**6.4 Belisha Beacons on Tonbridge Road**

Cllr Gooch has not heard back from Highways regarding any costs, therefore this item will be deferred until September. Cllr Manser has been to see the Modustar beacons in Hall Road, Aylesford, opposite Sainsbury's, and agreed that they

are very bright and are really visible. With this in mind all members, in principle, were in favour of changing the beacons on the Tonbridge Road to the Modustar beacons but will await cost details. **ACTION: Cllr Gooch**

### **6.5 Telephone Box, North Street**

Cllr Gooch has received confirmation from the Community Heartbeat Trust that they have contacted British Telecom to ask them to remove the telephone box; an update will be given at the September meeting. **ACTION: Cllr Gooch**

### **6.6 Audit Report from David Buckett**

Cllr Gooch formally thanked the Clerk for all of her hard work on the successful audit. The Clerk will do some research on the Hugo Fox websites as recommended by the auditor and report back in September. It was brought to the member's attention that a part payment of the Clerks salary should be transferred each month. However the Clerk said she is happy with the existing arrangement and internet banking will be something that the parish will adopt in the near future. With this in mind Cllr Vizzard proposed to keep the arrangement as it is pending internet banking in due course, this was seconded by Cllr Manser with all in favour. **ACTION: Clerk**

### **6.7 SLCC Annual Renewal**

Members authorised the annual renewal of the SLCC membership and the cheque was written.

### **6.8 Trees in Play Area at Parish Field**

In Cllr Doe's absence the Clerk informed members of the quote that had been received for cutting back low hanging branches. Cllr Manser proposed to accept the quote which was seconded by Cllr Gooch, with all in favour. The Clerk will instruct Andrew Doe to proceed with the work. **ACTION: Clerk**

## **7. PLANNING**

### **7.1 Applications received prior to the meeting**

**17/503322/LDCEX – Becketts Place, Rectory Lane, Barming** - Lawful development certificate (existing) for change of use of land for the permanent stationing of a mobile home for residential use by seasonal agricultural workers and associated hard standing and drainage – Cllr Manser abstained from commenting, all other members raised no objections providing that it is for residential use for seasonal agricultural workers only and not used as a permanent home.

**17/503358/ – Bell Farm, North Street, Barming** – Non-material amendment for planning permission 16/505427/FULL – Amendment of Condition 27 (S278 Agreement) – Members declined to comment.

**Street Trading Application – BarnJet Layby, Tonbridge Road, Barming** – Existing catering van – No objections.

**TM/17/01595/OAEA – 840 Dwellings (including affordable homes) with public open space, landscaping, sustainable drainage systems, land for a primary school, doctors surgery and for junction improvements at Hermitage Lane/A20 junction, and a link road between Poppy Fields Roundabout and Hermitage Lane. Vehicular accesses into the site from Poppy Fields Roundabout and Hermitage Lane. All matters reserved with the exception of means of access at Land South of London Road and East of Hermitage Lane Aylesford Kent –**

Barming Parish Council objects in principle due to the intensification of housing developments within the vicinity and also due to the issues of highways and infrastructure. Access through from the Poppy Fields to the DHL area would open up access to other land and members object to yet another junction on Hermitage Lane. Cllr Gooch informed members that Highways England were not satisfied with the surveys and reports that had been submitted with the application and require further information.

**17/503374/FULL – 2 Cedar Drive, Barming – Minor Dwelling, New single storey dwelling** – Barming Parish Council object to this planning application as it is a back garden development with its own separate drive way. This development would be out of line, would increase the density and be incongruous to the local street scene. Access on to Cedar Drive is inadequate and unsuitable; it would contribute to the existing parking issues and exacerbate the issues with the junction of the busy A26. All members were in favour to object to this application and would be willing to go to committee.

## **8. FINANCE**

### **8.1 Budget Monitoring**

The Clerk circulated the budget monitoring to all members prior to the meeting.

## 8.2 Income received

*Payments received since the last meeting are as follows:*

Parish Hall Rent	£878.75
Pavilion Rent	£637.00
Barming News Adverts	£140.00
Natwest Interest	£ 0.73

## Confirmation of payments made

*To authorise the following payments, made since the last Meeting:*

DD - South East Water – Pavilion	£ 18.00
DD - South East Water – Allotments	£ 1.00
DD - South East Water – Parish Hall	£ 7.00
DD – EDF Electric Pavilion	£ 57.00
DD – EDF Electric Parish Hall	£ 64.00
DD – Nest Pension Payment	£ 11.67

## 8.3 Cheques for signature

*To resolve that the following cheques in respect of payments due can be signed:*

2938 – Mrs N Attwood – Salary and Office Allowance	£1062.27
2939 – Mrs E Whitehouse – Gate Duties	£ 60.00
2940 – G Lawrence – Memorial Bench Installation	£ 605.00
2941 – K Felix-Hollington – Hire Deposit Refund	£ 31.50
2942 – Dusters – Cleaning Services	£ 168.00
2943 – S Manser – Expenses	£ 12.61
2944 – Mid Kent Memorials – Deposit for Memorial Clean	£ 500.00
2945 – N Attwood – Expenses	£ 23.40
2946 – Mrs F Gooch – Expenses	£ 84.11
2947 – Mrs N Attwood – <b>Post Dated</b> for August Salary	£1062.27
2948 – Mrs E Whitehouse – <b>Post Dated</b> for Gate Duties Aug Pay	£ 60.00
2949 – David J Hadlum Printers – Barming News Print	£ 257.00
2950 – SLCC – Annual Membership	£ 139.00

## 9 MATTERS OF REPORT

### 9.1 County Councillor's Report

County Councillor Stockell was not present.

### 9.2 Borough Councillors/Chairman's Report

Nothing to report.

### 9.3 Individual Councillors Report

Cllr Manser reported that the hoover at the pavilion has the hose and some of the attachments missing from it; Cllr Gooch will investigate spare parts.

Cllr Manser witnessed a number of cars parked down by the tow path when the angling club had a recent tournament, the cars were parked in the carpark and also under the trees. The next day you could see the tyre marks on the tow path as cars can now access right the way down to the path and drive along it, there are no posts so nothing would stop people from driving all the way along to East Farleigh. The information board is in a terrible state and still damaged from when the contractors removed it. Cllr Gooch will speak to Colin Finch and also the colleague who has now taken over the position about these issues; she will also confirm the situation with the parish owned benches by the tow path for the purpose of our asset register.

There is now a new river bailiff and he has been informed that people are taking their bikes underneath the gate; another bar needs to be installed on the gate by the angling club. Members were made aware of a complaint that Cllr Manser had received as walkers have had to step over rods and the attitude of the angling clubs committee was very disappointing, they feel that the area is primarily for their use.

Cllr Vizzard confirmed the receipt of the hydrant map and will try and enlarge as the document is quite difficult to view. Cllr Manser informed Cllr Vizzard that there is a leaking hydrant outside of the parish hall.

**ACTION: Cllr Gooch, Cllr Vizzard**

#### **9.4 Clerk's Reports**

The Clerk has just received the quote for the installation of new toilets at the pavilion so this item will be added to the September agenda, she will ask for advice on the options of making good the vinyl floor good if required.

No quotes have been received yet for the re-staining of the benches. The Clerk and Chairman will arrange the order for the two plastic benches as agreed at last month's meeting.

Southern Water has opted to sell their non-household retail business to a new water and wastewater service provider, Business Stream, who will be supplying customer services such as billing. This new contract is now in place with Business Stream for the waste water of both the parish hall and pavilion.

The Clerk confirmed that a letter had been sent to Gary's Landscapes accepting the quote for the resurfacing of the parish field car park; Cllr Manser has not been contacted yet to arrange dates for the work to commence.

**ACTION: Cllr Gooch, Clerk**

#### **10 CORRESPONDENCE**

LCR – Summer 2017

#### **11 DATE OF NEXT MEETING**

The next Full Council meeting will be held on **Wednesday 13<sup>th</sup> September 2017 at 7.30pm** in the Parish Hall, Tonbridge Road.

The meeting was closed at 9.20pm.