

BARMING PARISH COUNCIL

MINUTES OF THE MEETING

HELD ON WEDNESDAY 12th OCTOBER 2016

AT THE PARISH HALL, TONBRIDGE ROAD

PRESENT: Cllr Gooch in Chair, Cllr Manser, Cllr Hyndman, Cllr Doe, Cllr Greenwood and Clerk Mrs N Attwood.

IN ATTENDANCE: Mr G Lawrence was in attendance to discuss the pavilion kitchen

1. **APOLOGIES:** Cllr Vizzard
2. **NOTIFICATION TO BE RECEIVED FOR INTENT TO FILM, PHOTOGRAPH OR RECORD ANY ITEMS.**
No intent declared
3. **COUNCILLOR DECLARATIONS**
Cllr Manser declared a pecuniary interest in agenda item 9.3 (cheques to be signed)
Cllr Gooch declared a pecuniary interest in agenda item 9.3 (cheques to be signed)
Cllr Doe declared a pecuniary interest in agenda item 6.2 (tree maintenance)
4. **MINUTES of the Meeting held on 14th September 2016**
The minutes were Agreed as an accurate record and the Chairman signed off the official copies.
5. **POLICE MATTERS**
No PCSO's present
6. **RESOURCES AND ENVIRONMENT MATTERS**

6.1 Pavilion: New Kitchen

Gavin Lawrence kindly attended the meeting to run through the three kitchen quotes that he had obtained for the council along with his fitting costs. It was proposed by Cllr Gooch and seconded by Cllr Greenwood with all members in favour to accept the fitting quote and choose a style of kitchen. Cllr Manser will discuss the possibility of closing the pavilion for a week with the hirer who will be affected and then an agreed date will be set for the installation in the New Year.

ACTION: Cllr Manser

6.2 Future grounds, boundary and tree maintenance on Parish owned land

Cllr Greenwood had contacted three companies for advice on the grounds and tree maintenance around the parish that is not already covered in the main contract. Unfortunately, two of the companies could not help as they did not know the scope of work and what it would entail with regards to specialised plants and tree preservation orders. The third company offered to send over a template for the parish council to complete, but this is yet to arrive; Cllr Greenwood will chase and circulate any information.

ACTION: Cllr Greenwood

Cllr Doe left the room.

The Clerk read out the quotes that Cllr Doe had provided for reducing and uplifting the trees along the land by Cedar Drive on the Tonbridge Road and for the work on the boundary hedge in the carpark at the parish field. Cllr Manser proposed to accept both quotes and proceed with the work; this was seconded by Cllr Hyndman with all in favour.

Cllr Doe then re-joined the meeting.

The Clerk read out the quote received from W.A King for the clearance of the brambles on the parish owned land on the Tonbridge Road; it was agreed by all members to obtain more quotes for this work, Cllr Doe will speak to other companies.

ACTION: Cllr Doe

6.3 Remembrance Sunday

All members confirmed their attendance and were each allocated an area to hand out service sheets to members of the public.

6.4 DCLG Consultation on Council Tax Referendum Principles

All members were in favour of opposing the introduction of the Council Tax Referendum Principles; there were concerns regarding grant reductions and the fact that various services are diminishing, it could also take away the parish councils freedom to improve the local area. The Clerk will submit the comments.

ACTION: Clerk

6.5 Parish Hall and Pavilion Repairs and Maintenance

Cllr Manser had previously informed members of the broken lever in the ladies toilet and a light that was not working at the pavilion and was pleased to report that the plumber had fixed both. Unfortunately the plumber has had no joy in arranging the engineer to inspect the faulty water heater. It was suggested that Cllr Manser speaks to the plumber to find out where the water heater was purchased from and give the Clerk a copy of the receipt and warranty for her to then chase the supplier.

ACTION: Cllr Manser, Clerk

Cllr Manser also reported a crack to the kitchen window of the parish hall. The crack was inspected and it was agreed that as it is an internal crack to the glass unit the council will continue to monitor the situation; in the unlikely event that the damage does spread, the unit will be replaced.

6.6 Kent County Council Pothole Blitz

The clerk had received a letter detailing various road repairs that have been carried out during the summer across the county. Matthew Balfour, Cabinet Member for Environment and Transport, is now requesting that parish councils report any potholes that remain un-mended online. It was confirmed that all members are aware of how to report matters online and will do so if they come across any issues.

Cllr Hyndman stated that there was an increase of vegetation growing out of certain parts of the highways around the parish.

7 PLANNING.

7.1 Planning applications received prior to the meeting

No other applications received.

7.2 16/503641/REM – Land to the East of Hermitage Lane: Reserved matters of appearance

Members had no wish to comment

7.3 16/506623/LBC – 52 South Street: Listed building consent to change paint – No objections, with all in favour.

8 FINANCE

8.1 Budget Monitoring

The Clerk circulated the monitoring sheet to all members prior to the meeting.

8.2 Income received

The following payments received since the last meeting were noted:

Parish Hall Rent	£ 707.00
Pavilion Rent	£ 397.00
Barming News Income	£ 93.00
Natwest Interest	£ 3.24
Natwest Refund of Charges	£ 28.86

Confirmation of payments made

The Clerk informed members that the direct debits for South East Water will be increasing. The Clerk and Chairman will be investigating the increased consumption at the pavilion now the location of the meter can has been confirmed.

The following payments were agreed	
DD - South East Water – Pavilion	£ 35.00
DD - South East Water – Parish Hall	£ 11.00
DD – South East Water – Allotments	£ 15.00
DD – EDF Electric Pavilion	£ 53.00
DD – EDF Electric Parish Hall	£ 73.00

8.3 Cheques for signature

All Councillors were in favour "that the Council approve the following payments". This was Agreed and the following cheques were signed.

2845 – S Manser – Expenses	£ 11.44
2846 – Dusters – Cleaning Services	£ 168.00
2847 – Mrs E Whitehouse – gate duties	£ 60.00
2848 – Mrs N Attwood – salary & office allowance	£ 1025.30
2849 – Mrs F Gooch – Expenses	£ 9.10
2850 – RBL Poppy Appeal - Wreath	£ 50.00
2851 – St Margaret's Church – Donation for service sheets	£ 30.00
2852 – Mrs N Attwood – Expenses	£ 40.10
2853 – KCS – Consumables	£ 58.80

9 MATTERS OF REPORT

9.1 County Councillor's Report

County Councillor Stockell was not present.

9.2 Borough Councillors/Chairman's Report

Cllr Gooch will be keeping an eye on the replacement dog bins and is quite confident that they will be placed where we already have bins within the parish.

9.3 Individual Councillors Report

Cllr Doe has received complaints about a vehicle parked by the junction of Barned Court with Abingdon Road; residents feel that parking cars in this particular area causes an obstruction. Cllr Gooch asked for the details of the car to be passed onto the PCSO's.

ACTION: Cllr Doe

Cllr Doe reported that the asbestos in North Pole Road, that had previously been reported, has now been removed and a fence installed to stop any further rubbish being dumped. Cllr Hyndman wondered if the increase of rubbish could be down to the freight service being stopped.

Cllr Doe and Cllr Greenwood have both received complaints concerning the traffic issues on Hermitage Lane by Mc Donald's and Aldi's; at some points during the day the traffic is held back past the hospital. Cllr Gooch confirmed that complaints have also been received at Highways and she will be mentioning the matter at the Highways Parish Seminar.

Cllr Manser told members that the salt bin that had been delivered to service Wesley Close has been placed on a resident's garden on the flat area of Broomshaw Road. Unfortunately as the parish council was not involved in sourcing the salt bin, any complaints would have to be made to KCC Highways direct.

A second bin has been delivered to the parish hall for recycling cardboard and such items, Cllr Manser informed members that there is a picture on the top of the new bin stating which items can be disposed of in it.

9.4 Clerk's Reports

The Clerk informed members about the changes that will be happening in the water industry with regards to businesses being able to choose their water supplier from April 2017, any further information received will be circulated.

A complaint had been received regarding parking on the grass verge by the parish hall as bollards are missing. The Clerk reported the matter to KCC Highways who have stated that the bollards have been missing for over two years and as they have spoken to local residents and not received any complaints, they will not replace them. Claire Chewter, the Local Highways Steward advises any local residents to take photographic evidence and report on the highways website for investigation. The Clerk has written to all hirers to ensure that the people who attend any groups are aware that they cannot use the grass verge for parking.

The Clerk asked all members for suggestions of a worthy recipient to receive a KALC award, this will be placed on next month's agenda.

10 CORRESPONDENCE

KALC Annual Report – 2015/2016

KALC Draft Budget – 2017/2018

11 DATE OF NEXT MEETING

The Full Meeting of the Council will be held on **Wednesday 9th November 2016 at 7.30pm** in the Parish Hall, Tonbridge Road.

With nothing further to be discussed, the meeting was closed at 8.47pm