

## BARMING PARISH COUNCIL

### MINUTES OF THE MEETING

HELD ON WEDNESDAY 11<sup>th</sup> MAY 2016

AT THE PARISH HALL, TONBRIDGE ROAD

**PRESENT:** Cllr Gooch in Chair, Cllr Greenwood, Cllr Manser, Cllr Doe, Cllr Vizzard (arrived at 7.28pm) and Clerk Mrs N Attwood.

Representatives from Barming Youth Football Club (Warren Lindley, Mark Chaplain, Phil Ramsden and Sarah Jones) and Barming Youth Club (Sy Cattell) were in attendance.

**IN ATTENDANCE:** 1 Member of the public present

**1. APOLOGIES**

Cllr Hyndman

**2. NOTIFICATION TO BE RECEIVED FOR INTENT TO FILM, PHOTOGRAPH OR RECORD ANY ITEMS.**

Member of public had no intent to record any items.

**3. ELECTION OF OFFICERS**

Cllr Manser nominated Cllr Gooch as Chairman and this was seconded by Cllr Doe. All agreed.

Cllr Greenwood was nominated by Cllr Doe as Vice Chairman and this was seconded by Cllr Gooch. All agreed.

**4. APPOINTMENT OF COMMITTEES**

It was agreed with all in favour not to appoint any committees.

**5. APPOINTMENT OF REPRESENTATIVES**

Cllr Gooch proposed Cllr Manser as the Booking Clerk, which was seconded by Cllr Doe. All agreed.

Cllr Gooch proposed Cllr Hyndman as the Allotment representative, which was seconded by Cllr Doe. All agreed.

Cllr Gooch nominated herself to continue as the editor of the Barming News which was seconded by Cllr Doe. All agreed.

Cllr Gooch nominated herself for the KALC representative which was seconded by Cllr Manser. All agreed

Cllr Gooch nominated Cllr Greenwood for the Medway Valley Community Rail Partnership Representative which was seconded by Cllr Doe. All agreed.

Cllr Gooch nominated Cllr Hyndman as the Police representative, which was seconded by Cllr Doe. All agreed.

**6. COUNCILLOR DECLARATIONS**

Cllr Manser declared a pecuniary interest in agenda item 11.5 (cheques to be signed).

**7. MINUTES of the Meeting held on 13<sup>th</sup> April 2016**

The minutes were **Agreed** as an accurate record and the Chairman signed off the official copy

**8. MINUTES of the Annual Parish Meeting held on the 27<sup>th</sup> April 2016**

The minutes were **Agreed** as an accurate record and the Chairman signed off the official copy

**9. POLICE MATTERS**

Cllr Gooch reported that PCSO Tom Maybank will no longer be the support officer for Barming as he is leaving to become a full time police officer. It was noted that two part time officers: PCSO Irina Yurchieva and PCSO Neil Lettington will continue to patrol the area.

PCSO Kirsty Greaves has been given a set of keys to the parish hall so that she can use the facilities when out on patrol and only when the hall is not being used; members agreed to this arrangement.

## **10. RESOURCES AND ENVIRONMENT MATTERS**

### **10.1 BYFC: Request for parking & to discuss the possibilities of a 'home' community centre**

Representatives from the club were welcomed to the meeting.

The annual presentation evening for the football club will be held on 23<sup>rd</sup> July 2016 and they are keen to have measures in place for parking. The club have approached the Parish Council to ask if it would be possible to hire the parish field, this could then be used as an overflow carpark to minimise inconvenience to the local residents. Any damage to the field would be fixed and paid for by BYFC.

Event marshals would be present in various locations directing vehicles to the correct parking facilities, there will also be numerous signs around directing people and the PCSO's have been informed.

Cllr Manser was concerned that the parish field is a public open space so therefore would need appropriate cordoned off sections for any visitors on that day; Warren agreed that this action would be taken and that he would be more than happy to lock the gate at 10.30pm.

Cllr Greenwood proposed to accept the booking as long as the parking areas are marked out appropriately, ensuring a cordoned area for public use; this was seconded by Cllr Doe with all in favour. The booking was entered into the diary for 1.30pm-10.30pm.

BYFC then went on to discuss their need for a permanent 'home' venue for the club. Cllr Gooch informed everyone present that when this issue was previously discussed, a number of years ago, BPC supported the idea of moving the parish field boundary for a new community centre but unfortunately, at the time, the adjacent land owner was not interested in selling.

BPC has a very open mind regarding this matter and Cllr Gooch suggested that the representative's approach MBC Planning Department as they are going to be looking at playground strategies and there might be an opening on the sporting side. BYFC asked if the parish council would support them and members agreed, that due to the fact BPC would be involved in any planning consultation, to avoid pre-determination they have guarded support and would need to see further details.

Acting as Borough Councillor, Cllr Gooch advised BYFC to speak directly to Steve Clarke and James Bailey at the planning department and also the land owners.

The club were thanked for attending the meeting and councillors were thanked for their input.

### **10.2 BYFC: Annual Meeting**

BYFC will email available dates during July.

BPC gave congratulations to the club on their recent cup win, Cllr Gooch will do an article in the Barming News as this is something for Barming to be proud of!

### **10.3 Football Kick Wall**

Due to the concerns over the cladding at the pavilion, Sy Cattell from Barming Youth Club has been researching kick walls and reported that any plans would need to be a joint venture between BPC and the Youth Club to receive appropriate funding. All correspondence would need to come from BPC and future maintenance would be BPC's responsibility.

Sy showed members the plans that he had received from Play Innovation, which included a wire fence running parallel to the pavilion. Members voiced concerns regarding the fence and would want it to be plain without any games encouraging football's to be kicked towards the building.

Cllr Gooch informed Sy that to satisfy the Council's Standing Orders, a further two quotes would be required, which Sy agreed to obtain. For risk purposes a clause would have to be added, that in the event of funding not being available no order would be placed. The preferred bidder would seek the funding.

Cllr Doe proposed to support in principle, which was seconded by Cllr Vizzard with all in favour.

### **10.4 Annual Parish Meeting**

Members were really pleased with the amount of people who attended and would like to pass on thanks to all. The book of reports produced by the Clerk went down well and the Clerk will email the reports to Cllr Gooch, for them to be printed in the Barming News; members gave authorisation for Cllr Gooch to print an extra page if needed.

It was rather disappointing to not receive any suggestions for the WW1 celebrations but at least people had the opportunity to submit their comments.

### 10.5 Pavilion

Cllr Greenwood had looked into the cost of new water heaters and members agreed that the infra-red unit with the automatic shut off after 40seconds (£100 at Screwfix) was the best option. Cllr Greenwood proposed for the plumber to purchase and install the unit and Cllr Manser seconded, with all in favour; Cllr Manser will liaise with the plumber.

**ACTION: Cllr Manser.**

The five tables required for the pavilion will be purchased from KCS this was proposed by Cllr Vizzard and seconded by Cllr Greenwood, with all in favour; the Clerk will order and give Cllr Manser contact details to arrange delivery.

**ACTION: Clerk.**

### 10.6 Future Projects

It was agreed that the Chairman and Clerk would work on a new spreadsheet for audit purposes, the previous comments will be removed and there will be a column added for tree work. The section regarding the fence at the parish field will be changed to boundary.

**ACTION: Cllr Gooch, Clerk.**

Cllr Greenwood will research any funding available for the war memorial renovation in preparation of the WW1 2018 Celebrations.

**ACTION: Cllr Greenwood.**

### 10.7 Maidstone Town Crown Post Office

BPC has no comments to make regarding this consultation at present.

### 10.8 Parish Hall Maintenance

The Clerk reported that Nigel Gibson had completed his first visit to the parish hall to clear the area of leaves and to spray weeds.

The Clerk has received a request from one of the hirers, for members to consider having flowers at the front of the hall to make it look more inviting; Nigel Gibson supplied a quote to clear and shingle the border at the front. Cllr Manser did not think that this was something that needed to be done. Cllr Greenwood proposed not to accept the idea of shingle or flowers at the hall, which was seconded by Cllr Manser with four in favour. Cllr Gooch wished her dissent to be recorded.

Austin Electrical have not got back to us regarding the light in the parish hall, Cllr Doe will pass contact details for local electricians to the Clerk.

**ACTION: Cllr Doe.**

## 11 FINANCE

### 11.1 Annual Report and Audit 2014/15

**11.1.A** The Annual Governance Statements were approved and signed.

**11.1.B** The accounting statements 2015/16 were approved and signed.

### 11.2 Budget Monitoring

This will be circulated when the bank statements are received.

Cllr Gooch will contact Natwest to chase the second part of the statements.

**ACTION: Cllr Gooch, Clerk.**

### 11.3 Income received

The following payments received since the last meeting were noted:

Parish Hall Rent – April	£ 647.50
Pavilion Rent – April	£ 518.00

#### Confirmation of payments made

The following payments were agreed

DD – South East Water – Pavilion - April	£ 15.00
DD – South East Water – Parish Hall - April	£ 2.00
DD – South East Water – Allotments - April	£ 1.00
DD – EDF Energy – Pavilion Electricity - April	£ 43.00
DD – EDF Energy – Parish Hall Electricity - April	£ 64.00

## 11.4 Annual Insurance Premium Renewal

All were in favour to authorise the payment and the cheque was written.

## 11.5 Cheques for signature

All Councillors were in favour "that the Council approve the following payments". This was **Agreed** and the following cheques were signed

2796 – N Attwood – Salary and Office Allowance	£1021.84
2797 – E Whitehouse – Gate Duties	£ 60.00
2798 – Nigel Gibson – Parish Hall Maintenance Contract	£ 80.00
2799 – Kent County Council – Extinguisher Service	£ 36.48
2800 – Dusters – Cleaning Services	£ 144.00
2801 – S Manser – Expenses	£ 7.45
2802 – Zurich Municipal – Insurance premium	£1077.86
2803- N Attwood – Expenses	£ 68.65

## 12 PLANNING

### 12.1 14/506419 – Bell Farm, North Street

#### Notification of Appeal Lodged with the Planning Inspectorate

Members were all in favour for a letter to be send to reiterate BPC's views; the Chairman and Clerk will circulate. If members have any further comments to add please forward before the 24<sup>th</sup> May.

**ACTION: Cllr Gooch, Clerk.**

### 12.2 Barnjet Layby, Tonbridge Road, Barming

Subject to clarification of the opening hours BPC has no objections to this planning application; under no circumstances could we support opening hours until 5am therefore if this should read 5pm the paperwork must be corrected.

#### Lock View, Farleigh Lane.

This property does not fall under the BPC area; we would have no objections to this planning application but ask that the Fant Ward Councillors be consulted on this application.

## 13 MATTERS OF REPORT

### 13.1 County Councillor's Report

County Councillor Stockell was not present.

### 13.2 Borough Councillors/Chairman's Report

Cllr Gooch informed members that she had been elected for Barming and Teston Borough Councillor and Cllr Vizzard had been elected for Heath Ward; members congratulated both.

### 13.3 Individual Councillors Report

Cllr Manser wanted her disappointment noted as the contractors had all winter to cut back the hedges in North Street but have decided to complete the work now during the nesting season. This work should have been scheduled before the end of March; the Clerk will contact Taylor Wimpy regarding this matter.

Cllr Manser reported that there are a number of jobs that need to be done at the pavilion, Cllr Gooch asked members if any of them could do them, but they were not able to. Members agreed for the Clerk to contact Gavin Lawrence.

**ACTION: Clerk.**

### 13.4 Clerk's Reports

The Clerk informed members that the EDF direct debit payment for the parish hall electricity would be increasing to £73.00 per month.

Barry Plummer has offered BPC a number of chairs from the village hall free of charge; members would like to pass on thanks to Barry but due to the recent donation of chairs, we do not require any at present.

## 14 CORRESPONDENCE

No correspondence to circulate

## 15 DATE OF NEXT MEETING

The next ordinary Council meeting will be held on **Wednesday 8<sup>th</sup> June 2016** at **7.30pm** in the Parish Hall, Tonbridge Road.

DRAFT