

BARMING PARISH COUNCIL

MINUTES OF THE MEETING

HELD ON WEDNESDAY 11th JANUARY 2017

AT THE PARISH HALL, TONBRIDGE ROAD

PRESENT: Cllr Gooch in Chair, Cllr Doe, Cllr Manser, Cllr Vizzard, Cllr Hyndman and Clerk Mrs N Attwood.

IN ATTENDANCE: No members of the public were present

1. **APOLOGIES:** None

2. **NOTIFICATION TO BE RECEIVED FOR INTENT TO FILM, PHOTOGRAPH OR RECORD ANY ITEMS.**
No intent declared

3. **COUNCILLOR DECLARATIONS**

Cllr Manser declared a pecuniary interest in agenda item 8.3 (cheques to be signed)

Cllr Gooch declared a pecuniary interest in agenda item 8.3 (cheques to be signed)

Cllr Doe declared a pecuniary interest in agenda item 8.3 (cheques to be signed)

4. **MINUTES of the Meeting held on 14th December 2016**

The minutes were Agreed as an accurate record and the Chairman signed off the official copies.

5. **POLICE MATTERS**

No PCSO's were present but the clerk had received an email from PCSO Neil Lettington informing the council of a theft from a vehicle in South Street; no other crimes were reported. Cllr Manser reported two incidents of theft from a resident's garden in North Street; this had been reported to the police with the vehicle registration that was believed to be involved; no police action has been taken yet. The Clerk was asked to email dates for the Full Council Meetings to the PCSO's.

ACTION: Clerk

6. **RESOURCES AND ENVIRONMENT MATTERS**

6.1 Volunteer Community Warden Scheme

It was felt that as no particular need had been identified for this service, Barming Parish Council would not be joining the scheme.

6.2 Kent Minerals and Waste Sites Plan

Members have no comments to submit.

6.3 Campaign to Protect Rural England

Members were all in favour to continue the membership at the same cost as previous years, the cheque was then signed.

6.4 Budget 2017/18

Members discussed the draft budget and were all in favour for the increase of £2.60 per year for a band D property.

As the parish service scheme payments will not be confirmed until the end of January, delegated authority was given to the Chairman and Clerk to finalise the budget up to an increase of £3.00.

Cllr Manser has spoken to a local stone shop regarding the cleaning and restoration of the war memorial and has obtained a quote for £7,500 +vat which included the base being removed and replaced, re-pointing, re-engraving and cleaning. Cllr Manser will get two further quotes for the next meeting.

Cllr Manser will seek advice from Gavin Lawrence about the flooring in the pavilion and Cllr Doe will also get a quote from a flooring company.

Cllr Doe will obtain some quotes to resurface the carpark at the parish field for the council to discuss at the next meeting.

Cllr Hyndman will email the list of projects to be completed around the parish to the Clerk. Cllr Vizzard suggested entry dates are recorded by each new project that is added to the list to keep the momentum going.

ACTION: Cllr Gooch, Clerk, Cllr Manser, Cllr Doe, Cllr Hyndman

6.5 Southern Water: Waste Water

All members were in favour for future payments to be made by direct debit which the Clerk will now arrange.

ACTION: Clerk

6.6 Annual Parish Meeting and Annual Meeting of the Council

The Annual Meeting of the Council will be held on Wednesday 10th May 2017 at 7pm prior to the Full Council Meeting in the parish hall.

The Annual Parish Meeting will be held on Wednesday 19th April 2017 at 7.30pm in the parish hall; the Clerk has invited Colin Finch to be the guest speaker but has not heard back from him yet. Cllr Gooch will make enquires regarding the Farleigh Lock and see if there would be anyone willing to attend and give a talk as a guest speaker. It was agreed with all in favour that no folder would be produced by the Clerk this year; the opportunity will be given for each group who attend to give a 5 minute talk about their year.

ACTION: Cllr Gooch

6.7 Pavilion Hirer Non-Payment

Unfortunately due to new people running the club in question and a change in email address, the invoices have not been received. The hirer was extremely distraught and embarrassed that the payment had not been made and will be issuing a cheque straight away.

It was agreed that going forward, if any payments are outstanding, before the 3rd invoice is issued the Clerk must be informed and a polite reminder will be sent out to the hirer.

Cllr Gooch informed the Council that Rachel Cattell had asked for a meeting to discuss the flexibility regarding hiring the pavilion; the Clerk, Chairman and Booking Clerk will arrange a suitable date for the meeting.

ACTION: Cllr Gooch, Cllr Manser, Clerk

7 PLANNING.

7.1 Planning applications received prior to the meeting

No other applications received.

8 FINANCE

8.1 Budget Monitoring

The Clerk circulated the monitoring sheet to all members prior to the meeting.

8.2 Income received

The following payments received since the last meeting were noted:

Parish Hall Rent	£1064.00
Pavilion Rent	£ 408.50
BYFC	£ 700.00

Confirmation of payments made

The following payments were agreed

DD - South East Water – Pavilion	£ 35.00
DD - South East Water – Allotments	£ 30.00
DD - South East Water – Parish Hall	£ 11.00
DD – EDF Electric Pavilion	£ 46.00
DD – EDF Electric Parish Hall	£ 64.00
DD – NEST Pension Payment	£ 10.76

8.3 Cheques for signature

All Councillors were in favour “that the Council approve the following payments”. This was Agreed and the following cheques were signed.

2876 – Sustrans – Donation for Railway Partnership	£ 75.00
2877 – Dusters – Cleaning Services	£ 147.00
2878 – Commercial Services Trading Ltd – Grounds Maintenance	£ 606.85
2879 – Kent County Council (KCS) - Consumables	£ 48.60

2880 – S Manser – expenses	£ 3.00
2881 – G Lawrence – Kitchen fit at Pavilion	£ 2692.83
2882 – Kent County Council – Consumables	£ 24.00
2883 – A Doe – Tree work on open space @ Cedar Drive & Car park	£ 800.00
2884 – F Gooch – Expenses	£ 6.00
2885 – N Attwood – Expenses	£ 18.20
2886 – CPRE Annual Membership	£ 36.00

9 MATTERS OF REPORT

9.1 County Councillor's Report

County Councillor Stockell was not present.

9.2 Borough Councillors/Chairman's Report

Cllr Gooch informed members that the Planning Inspectors interim report for the Draft Local Plan had been received. The main points to note were that they find the plan is sound and believe that the Borough Council met their duty to cooperate. They also endorsed the housing figures and the need to remove the buffer of approximately 900 houses.

Cllr Gooch also noted that due to continued reductions in budgets, many communities will be seriously affected.

Cllr Gooch will be working on Barming News which will be printed shortly.

9.3 Individual Councillors Report

Cllr Doe has chased Mr King regarding the clearance of the land by Cedar Drive; the work has not yet been done due to the recent weather conditions.

Cllr Doe informed members that one of the Beech trees on the land by Cedar Drive has twisted around on itself and is holding all of the weight on one side. To reduce and clear the tree would be a cost of £450; he recommends reducing as soon as possible for safety reasons. All members agreed to use the Chairman's delegated powers and instructed Cllr Doe to proceed with the work.

ACTION: Cllr Doe

Cllr Vizzard reported that the LED street lights are being changed, if residents feel that any of the new lights need adjusting (if the light only goes down and not outwards) they should let KCC know and the shades can be moved slightly. Cllr Vizzard informed members that new fencing will be being installed due to safe guarding issues at the Oakwood Campus.

Cllr Hyndman had received a complaint regarding a recent blast from the quarry that led to a resident's fish tank cracking; she informed the Clerk who contacted Nick Yandle.

Cllr Manser was pleased to report that the new kitchen at the pavilion has been completed and looks lovely! As there are limited supplies of plates and cutlery members agreed for her to purchase new items.

Cllr Vizzard gave his apologies for the February meeting.

9.4 Clerk's Reports

The Clerk asked if any members wished to attend the fire hydrant meetings which Cllr Vizzard and Cllr Manser agreed to; the Clerk will forward their details.

Cllr Hyndman's resignation will be formally noted at the next meeting and all relevant paperwork will be sent off by the Clerk; all members wished Mrs Hyndman well and she was thanked for all of her hard work over the years.

The Clerk gave her apologies for the March meeting.

10 CORRESPONDENCE

No Correspondence to circulate

11 DATE OF NEXT MEETING

The Full Meeting of the Council will be held on **Wednesday 8th February 2017 at 7.30pm** in the Parish Hall, Tonbridge Road.

With nothing further to be discussed, the meeting was closed at 9.05pm.