

BARMING PARISH COUNCIL

MINUTES OF THE MEETING

HELD ON WEDNESDAY 11th JULY 2018 at 7.30pm

AT THE PARISH HALL, TONBRIDGE ROAD.

PRESENT: Cllr Gooch in Chair, Cllr Manser, Cllr Vizzard, Cllr Willson and Clerk Mrs N Attwood.

IN ATTENDANCE: None.

1. **APOLOGIES:** Cllr Doe
2. **NOTIFICATION TO BE RECEIVED FOR INTENT TO FILM, PHOTOGRAPH OR RECORD ANY ITEMS.**
No intent to record any items.
3. **COUNCILLOR DECLARATIONS**
Cllr Manser declared a pecuniary interest in agenda item 7.3 (cheques to be signed)
Cllr Gooch declared a pecuniary interest in agenda item 7.3 (cheques to be signed)
4. **MINUTES of the Meeting held on 13th June 2018**
The minutes were **Agreed** as an accurate record and the Vice Chairman signed off the official copy
5. **RESOURCES AND ENVIRONMENT MATTERS**

5.1 Feedback on the Local Plan Process

Members completed the survey which the Clerk will now submit.

ACTION: Clerk

5.2 Pavilion: Misuse during hire

Post-hire checks
Replacement taps
Replacement water heater

Cllr Manser reported on the recent meeting that took place with all of the regular hirers of the pavilion. It was a very productive meeting and it was good to see that everyone attended and voiced concerns regarding the recent damage; it also gave all of the groups the opportunity to meet each other.

A few of the groups admitted that they were possibly at fault where wet floors and mess left on floors were concerned but unfortunately no one has admitted to the damaged water heater. Suggestions were made for having a log book to be filled in at the end of each session, which Cllr Gooch will draft. The hirers have also suggested a closed Facebook group so that issues and concerns can be discuss between groups; BPC feels that this would be productive for the hirers but would not be involved with the page.

Councillors suggested contacting the gentleman who installed the toilets at the pavilion to ask for suggestions and quotes for a new water heater; Cllr Manser informed members that one of the hirers has kindly offered to donate £50.00 towards the cost of the heater. The heater must run off of the mains and needs an automatic shut off to stop it from burning out. There also needs to be some kind of shut off taps in the toilets. Cllr Manser was concerned that there would not be hot water available for some time as there is not a meeting held in August. Members proposed to proceed with the necessary work as soon as possible and to ratify at the September meeting.

Formal thanks were given to Cllr Manser for arranging the pavilion meeting and for the suggestions arising from it.

ACTION: Cllr Gooch, Clerk

5.3 Rubbish Disposal: Parish Field Bins

Cllr Gooch informed members that the black bin bags are now being ripped open by foxes on a regular basis so something needs to be done to combat the issue. Cllr Gooch has been in contact with Maidstone Borough Council to enquire if we can have a larger bin, but is waiting for a response. The only other suggestion is to contact the

commercial side of MBC and request a site survey so that a quotation can be given for regular collections of a commercial type bin. Members gave approval for Cllr Gooch to continue to find out the different options and to liaise with members via email over July and August. **ACTION: Cllr Gooch**

5.4 Parish Field Carpark quotes: Corners, edging and mud minimising

A quote has been received for this work and the Clerk has requested a further two quotations from different companies. One contractor has suggested extending the carpark to minimise the mud; all options will be considered once all of the quotations are received.

5.5 Church use of Parish Field

The church held a picnic on the field, as previously agreed, and plan to hold a further two events. The event was somehow advertised in the Downsmail which caused serious concerns regarding access for the people who were hiring out the pavilion on the same day. Thankfully on this occasion only local residents attended.

The church picnic events are for local residents and friends of the church, not for the wider public. They do not need to use the facilities at the pavilion as they have Church Cross House for toilets/ refreshments/changing/ additional parking.

Members felt that BPC has a good relationship with the church and being an important part of our community we wish for this to continue. There have never been any previous issues with the church using the field.

5.6 Audit Report

Members viewed the audit report that had been previously circulated by the Clerk. Cllr Gooch will look into the cost for having wifi installed at the parish hall and any possible funding contributions, in the hope that BPC could then change over to internet banking.

The Clerk was then formally thanked for all of her hard work in completing the successful audit. **ACTION: Cllr Gooch**

6. PLANNING

6.1 Applications received prior to the meeting

No applications to be considered

7. FINANCE

7.1 Budget Monitoring

The Clerk circulated prior to the meeting.

7.2 Income received

Payments received since the last meeting are as follows:

Parish Hall Rent	£ 1177.60
Pavilion Rent	£ 738.97
Natwest Interest	£ 3.70
Barming News Adverts	£ 125.00
Hall Hire Deposit	£ 50.00

Confirmation of payments made

To authorise the following payments, made since the last Meeting:

DD - South East Water – Allotments	£ 40.00
DD - South East Water – Parish Hall	£ 10.00
DD – EDF Electric Pavilion	£ 58.00
DD – EDF Electric Parish Hall	£ 64.00

7.3 Cheques for signature

To resolve that the following cheques in respect of payments due can be signed:

3064 – Mrs F Gooch – expenses	£ 10.71
3065 – Nigel Gibson – exterior maintenance	£ 240.00
3066 – Mr D J Buckett – audit	£ 253.60
3067 – S Manser – expenses	£ 24.29
3068 – Dusters – cleaning services	£ 168.00
3069 – David J Hadlum – Barming News print	£ 256.00
3070 – SLCC – annual subscription	£ 147.00
3071 – G Lawrence – Jobs @ pavilion and North St bench	£ 581.00
3072 – N Attwood – expenses	£ 29.65

Total staff cost including pension payments	£1193.47
****Post-dated cheques written for salaries due to no meeting being held in August	
Staff payments	£1151.83
3075 – Dusters – cleaning services	£210.00

8 MATTERS OF REPORT

8.1 County Councillor's Report

County Councillor Stockell was not present.

8.2 Borough Councillors/Chairman's Report

Cllr Gooch suggested seeking quotes for an upgrade to the play equipment at the parish field as there is a possibility of match funding through MBC. The Clerk will contact three different companies and request site visits.

ACTION: Clerk

Cllr Gooch completed a survey on behalf of BPC regarding dog control measures and expressed BPC's support.

The annual meeting with Barming Youth Football Club has been arranged and will take place in the Redstart Public House on the 16th July 2018 at 7.30pm; all members are welcome to attend.

The Chairman and Clerk recently attended the KCC General Data Protection Regulations event which was very informative and reassuring.

Cllr Gooch has received an emailed suggestion regarding celebrating WW1 which she will respond to on behalf of BPC.

Cllr Gooch has contacted MBC to enquire whether the parish council is entitled to claim back any of the business rates that have been paid; she will keep all members informed of any response received.

ACTION: Cllr Gooch

8.3 Individual Councillors Report

Cllr Willson reported on the recent annual allotment visit. Barry is doing a very good job and is always on hand to give advice to allotment holders; he has 5 empty plots at present. The fence between the allotments and Rede Wood Rd, at the end, seems to be collapsing. Cllr Gooch will check ownership and members authorised for the Clerk to arrange the repair if needed.

ACTION: Cllr Gooch, Clerk

Cllr Manser handed in a cheque for the payment of the renovations completed to the Manser bench.

Cllr Willson informed members that the sign for North Street is extremely worn; Cllr Gooch has already reported this issue.

Cllr Manser has discussed the barrier closing times with the gate operative and the suggested times were given to the Clerk – 9pm in summer (April – September) and 6pm in winter (October – March) The Clerk will contact the Royal British Legion and ask for a quote for a metal sign to be made; Cllr Gooch will send the Clerk the exact measurement for the required sign.

ACTION: Cllr Gooch, Clerk

8.4 Clerk's Report

The Clerk reported that the water provider has been changed to Castle Water as South East Water has transferred out the business side of their company.

Members were informed that the Clerk will be taking some annual leave soon and the dates will be circulated.

9 CORRESPONDENCE

None

10 DATE OF NEXT MEETING

The next Full Council Meeting will be held on Wednesday 12th September 2018 at 7.30pm in the Parish Hall, Tonbridge Rd.

The meeting was closed at 21.35pm