

BARMING PARISH COUNCIL

MINUTES OF THE MEETING

HELD ON WEDNESDAY 13th JANUARY 2016

AT THE PARISH HALL, TONBRIDGE ROAD

PRESENT: Cllr Greenwood in Chair, Cllr Manser, Cllr Vizzard, Cllr Doe and Clerk Mrs N Attwood.

IN ATTENDANCE: No members of the public present

1. APOLOGIES

Cllr Gooch, Cllr Stockell, Cllr Hyndman

2. NOTIFICATION TO BE RECEIVED FOR INTENT TO FILM, PHOTOGRAPH OR RECORD ANY ITEMS.

No members of the public present.

3. COUNCILLOR DECLARATIONS

Cllr Manser declared a pecuniary interest in agenda item 6.3 (cheques to be signed)

4. MINUTES of the Meeting held on 9th December 2015

The minutes were Agreed as an accurate record and the Chairman signed off the official copies.

5. POLICE MATTERS

Cllr Greenwood informed members that PCSO Frank Woollett has sadly passed away. Cllr Manser will attend the funeral on behalf of Barming Parish Council and the Clerk will send a letter of condolence to the police headquarters.

ACTION: Cllr Manser, Clerk

6. FINANCE

6.1 Budget Monitoring

Circulated to all members prior to the meeting

6.2 Income received

The following payments received since the last meeting were noted:

Parish Hall Rent – Dec	£ 693.00
Pavilion Rent – Dec	£ 0.00

Confirmation of payments made

The following payments were agreed

DD – South East Water – Pavilion	£ 15.00
DD – South East Water – Parish Hall	£ 1.00
DD – South East Water – Allotments	£ 28.00
DD – EDF Energy – Pavilion Electricity	£ 43.00
DD – EDF Energy – Parish Hall Electricity	

6.3 Cheques for signature

All Councillors were in favour “that the Council approve the following payments”. this was **Agreed** and the following cheques were signed

2749 – S Manser - Expenses	£ 16.96
2750 - Dusters - Cleaning Services	£ 144.00
2751 - F Gooch - Expenses	£ 39.42
2752 - David J Hadlum Printers - Barming News Printing	£ 254.00
2753 - N Attwood - Expenses	£ 21.68

6.4 Budget and Precept 2016/17

The agreed changes to the budget had been applied and the new budget had been circulated. The new figure for the precept is £25,090 which is a 0.16pence rise against last year. Cllr Vizzard proposed to accept the rise and this was seconded by Cllr Greenwood, with all in favour.

7. RESOURCES AND ENVIRONMENT MATTERS

7.1 Pavilion Changing Rooms

Barming Youth Football Club needs to provide privacy in the event of using the changing rooms, the Chairman and Clerk have investigated alternatives to the window film as this would be awkward to apply and would easily deteriorate.

Due to the size of the windows, two blinds would be required leaving a gap which would not be covered by the window bar. The next alternative would be curtains, which would be the easiest to maintain/clean, these would need to be on poles strengthened by battens. Peter Gooch has kindly offered to install free of charge. Cllr Vizzard proposed to proceed accordingly spending up to the value of £200.00; this was seconded by Cllr Manser with all in favour.

The Clerk reported that she had continued to source bolt down fire extinguisher holders with no luck; it was agreed by all members to order a plastic double extinguisher holder and a sign to be installed asking hirers to not move the extinguishers.

Austin Electrical have been to assess the broken heater at the Pavilion and clear out the broken pieces. They have advised us to replace the heater as soon as possible as they believe it is unsafe. Members agreed to replace the heater like for like and asked whether a grill could be placed over the heater to protect it from damage. This was proposed by Cllr Vizzard and seconded by Cllr Manser. The Clerk will contact Austin Electrical.

Cllr Manser has asked the Clerk to contact Asbestos First regarding the ongoing checks for the pavilion.

ACTION: Clerk

7.2 Notice boards at Parish Field and Parish Hall

To continue the momentum of Cllr Manser's project list for the parish, the Clerk has obtained quotes for noticeboards.

Greenbarnes have quoted £1182.30 for both of the boards, which include signwriting and delivery;

the noticeboardcompany.com can only supply a larger board at a cost of £1309.00 per board excluding delivery; we are still waiting to receive the quote from noticeboardsplus.co.uk.

Members agreed to proceed with the quote from Greenbarnes unless the outstanding quote is a lower.

The Clerk has also contacted Gavin Lawrence to quote for concrete, posts and installation of both notice boards; which came in at £100.00.

Cllr Vizzard proposed to accept the quote received from Gavin Lawrence and proceed with the work; this was seconded by Cllr Greenwood with all in favour.

ACTION: Clerk

7.3 Kent Community Rail Partnership

A letter has been received asking BPC to make a small grant to support the work of the partnership. Members agreed to match the previous donation given of £75.00.

Cllr Greenwood will attend the presentation on the 9th February 2016 and once the date for the annual meeting has been announced he will confirm his attendance.

ACTION: Cllr Greenwood

7.4 DCLG Consultation on National Planning

Members were asked to comment on this consultation and previous comments that had been circulated via email. All were in favour for Cllr Gooch to respond as members fully support the comments received.

ACTION: Cllr Gooch

7.5 Annual Parish Meeting and Annual Meeting of the Council

The Annual Parish Meeting is the meeting of the electorate which will be held on the 27th April 2016 at the Parish Hall at 7pm. Cllr Greenwood will be contacting the Kent Community Railway Group for them to do a presentation for the local community. The Clerk will invite local groups to submit a brief summary of their year to present in a folder.

Cllr Manser proposed that a suggestion board or box be available at the Annual Parish Meeting for local residents to submit ideas towards the WW1 2018 celebrations.

ACTION: Cllr Greenwood, Clerk

The Annual Meeting of the Council will be held on the 11th May 2016 at 7pm followed by the Full Council Meeting.

8 PLANNING

8.1 15/501630/FULL – 9 North Street- Demolition of single storey side and rear extension to be replaced with new single storey side and rear extension – Members have no objections to this planning application.

15/510711/LAWPRO – 6 Roberts Orchard Road – An Application for a certificate of lawful development for a proposed development being a loft conversion with rear dormer and roof lights to front and removal of chimney – Members have no objections to this planning application.

9 MATTERS OF REPORT

9.1 County Councillor's Report

County Councillor Stockell was not present.

9.2 Borough Councillors/Chairman's Report

Cllr Gooch was not present.

9.3 Individual Councillors Report

Cllr Manser informed the council that she has been offered 15-20 red stackable chairs for the pavilion from local resident Chris Browning. The chairs were originally from the school and will be free of charge. All Members agreed to accept the offer.

Cllr Manser has been looking at prices for tables; five are required for the pavilion and she has requested for this to be added to next month's agenda. **ACTION: Clerk**

Cllr Manser has asked if Gavin Lawrence could take a look at the back of the Parish Hall as the drain needs unblocking; the area is getting quite flooded from the recent rain. The Clerk will contact Gavin for a quote. **ACTION: Clerk**

Cllr Doe has received some complaints regarding the Home Warm van that has been parked outside the Parish Hall. This van is restricting the view of cars pulling out from the hall and is also obstructing the pavement. The Clerk will report this to the PCSO. **ACTION: Clerk**

Cllr Doe will replace the seat at the Parish Field as soon as possible. **ACTION: Cllr Doe**

9.4 Clerk's Reports

The Clerk reported the complaints received regarding the recent hedge cut at Bull Orchard. Highways have been out to look at the hedge and do not believe that people have been using the gaps as shortcuts onto the Tonbridge Road. It is thought that the hedge will grow back and they will return to visit the site around June time to assess the growth.

Cllr Doe will contact highways and if given authorisation, he will fill the gaps.

The Clerk issued Councillor Guide books to Cllr Greenwood and Cllr Vizzard. A copy will now be ordered for Cllr Doe.

10 CORRESPONDENCE

No Correspondence.

11 DATE OF NEXT MEETING

The next ordinary Council meeting will be held on **Wednesday 10th February 2016** at **7.30pm** in the Parish Hall, Tonbridge Road.

With nothing further to be discussed, the meeting was closed at 8.30 pm.