

## **BARMING PARISH COUNCIL**

### **MINUTES OF THE MEETING**

**HELD ON WEDNESDAY 10<sup>th</sup> January 2018 at 7.30pm**

**AT THE PARISH HALL, TONBRIDGE ROAD**

**PRESENT:** Cllr Gooch in Chair, Cllr Manser, Cllr Doe, Cllr Vizzard, Cllr Willson and Clerk Mrs N Attwood.

**IN ATTENDANCE:** 1 Member of the public present

It was brought to member's attention that East Farleigh train station has started to charge for their carpark at a rate of £4.00 per day. Due to this commuters are now parking on Station Hill and also outside residents' properties rather than using the carpark. Patrons to the local pub are having to park on the road outside of the pub which can result in obstructions, causing the traffic to back up over the bridge. Maidstone Borough Council have been contacted by East Farleigh Parish Council as residents are finding it difficult to park outside of their properties, Riverside Park residents may start to have issues and the Victory pub will see an affect to business. Cllr Gooch will write to South Eastern and ask them to lift the parking charge; if a total lift of charges is not achievable then maybe a concession after 4pm could be implemented for local residents visiting the public house. Cllr Gooch will keep East Farleigh Parish Council informed and Cllr Vizzard will discuss the matter with the Community Rail Partnership as he is the representative for Barming Parish Council.

**ACTION: Cllr Gooch, Cllr Vizzard**

Before leaving the meeting the member of the public suggested that Sy and Rachel Cattel be considered for the KALC Community Award for all of their hard work and commitment to the local youth club.

1. **APOLOGIES:** None
2. **NOTIFICATION TO BE RECEIVED FOR INTENT TO FILM, PHOTOGRAPH OR RECORD ANY ITEMS.**  
No intent to record any items.
3. **COUNCILLOR DECLARATIONS**  
Cllr Manser declared a pecuniary interest in agenda item 7.3 (cheques to be signed).  
Cllr Gooch declared a pecuniary interest in agenda item 7.3 (cheques to be signed).
4. **MINUTES of the Meeting held on 8<sup>th</sup> November 2017**  
The minutes were **Agreed** as an accurate record and the Chairman signed off the official copy
5. **RESOURCES AND ENVIRONMENT MATTERS**

#### **5.1 Finalise Draft Budget 2018/19**

Members discussed each line of the budget and an increase of £0.07 per household (0.19% increase) for the precept was proposed by Cllr Gooch and seconded by Cllr Manser with all in favour. The precept amount will be £27,460; the paperwork was duly signed and will be submitted by the Clerk.

**ACTION: Clerk**

#### **5.2 Kent Community Railway Partnership Funding Request**

Cllr Vizzard informed members that the Borough Council continues to support the work of the KCRP. As they do great outreach work with schools, promote the use of trains, supply fare information and keep the local stations clean and decorated, members agreed to continue with the annual donation of £75.00. This was proposed by Cllr Doe and seconded by Cllr Willson with 4 in favour and 1 against.

#### **5.3 Decorating Quotes for Pavilion**

Members ratified the previous decision to accept the quote from Michael Cavanagh. The work has now been completed and members are happy with the final results. This was proposed by Cllr Vizzard, seconded by Cllr Manser with all in favour.

#### **5.4 Flooring Quotes for Pavilion Main Hall**

After discussing all of the quotations that had been received Cllr Gooch proposed to accept the quote from Kent Flooring, this was seconded by Cllr Manser with all members in favour. The Clerk will contact Kent Flooring and ask them to liaise with Cllr Manser to arrange dates and timing.

**ACTION: Clerk, Cllr Manser**

### **5.5 Heave Quotes for Hardstanding Area at Pavilion**

The Clerk has contacted four companies on several occasions and unfortunately has only received one quote so far. Cllr Gooch has found one other company which she will contact and is happy to look for other quotes. Cllr Gooch has discussed the issue with the neighbouring resident who owns the bamboo causing the heave, and they are happy to work with us. This item will be deferred until the March meeting when further quotations will be available for members to discuss.

**ACTION: Cllr Gooch**

### **5.6 KALC Community Awards Scheme**

Members thanked the local resident for his suggestion to nominate Sy and Rachel Cattell for the award but as the youth club shut down some time ago and the award is for current work within the community, it was felt that the nomination was not suitable. After careful thought, members agreed not to nominate anyone this year.

### **5.7 Landscape Services Rates for 2018**

The Clerk read out the rate increases for the coming year. Cllr Gooch proposed to accept the charges; this was seconded by Cllr Manser with all in favour.

### **5.8 Campaign to Protect Rural England**

Cllr Manser proposed to continue the annual subscription; this was seconded by Cllr Vizzard with all in favour.

### **5.9 Parish Field Car Park Re-surface**

Cllr Gooch has been in contact with a local resident (who was once a parish councillor) for some advice. The gentleman has managed to get an approximate cost for the aggregate (£3,000-£4,000) and for labour (£2,000) he also recommended a company to approach for a quotation. Cllr Gooch has arranged a meeting with the contractor for Saturday morning and all members are welcome to attend. Cllr Manser suggested tarmac as an option but Cllr Doe did not recommend this due to the tree roots around the area. Cllr Vizzard asked if we should be installing a drainage gully; Cllr Gooch will ask all of the companies who provide quotes for advice regarding this matter. Cllr Doe suggested that we give the previous companies that quoted the chance to re-submit following the new specification sheet.

**ACTION: Cllr Gooch**

## **6. PLANNING**

### **6.1 Applications received prior to the meeting**

**17/506600/LBC –Listed Building Consent for the upgrade of the level crossing – Railtrack East Farleigh Rail Station – No objections.**

**17/506581/SUB – Bell Farm, North Street, Barming – Submission of Details to Discharge Condition 10 (Drainage) Condition 14 (Sound Insulation and Noise Reduction) Condition 15 (Foul and Surface Water Sewage Disposal) Condition 16 (Landscaping) Condition 21 (Boundary Treatments) Condition 26 (Arboricultural Method Statement) Condition 29 (Renewable and Low Carbon Energy) Subject to 16/505427/FULL – No objections.**

## **7. FINANCE**

### **7.1 Budget Monitoring**

The Clerk circulated prior to the meeting.

### **7.2 Income received**

*Payments received since the last meeting are as follows:*

Parish Hall Rent	£ 915.25
Pavilion Rent	£ 640.17
Natwest Interest	£ 3.00
Barming News Adverts	£ 16.00
Vat Return	£2532.71

KCA have not made their hire payment by BACS as promised – Cllr Manser will chase this hirer for payment and keep the Clerk informed.

**ACTION: Cllr Manser**

### **Confirmation of payments made**

*To authorise the following payments, made since the last Meeting:*

DD - South East Water – Allotments	£ 40.00
DD - South East Water – Parish hall	£ 8.00
DD – EDF Electric Pavilion	£ 57.00

DD – EDF Electric Parish Hall  
DD – NEST Pension Payment

£ 64.00  
£ 14.22

### 7.3 Cheques for signature

*To resolve that the following cheques in respect of payments due can be signed:*

3005 – Dusters – Cleaning Services	£ 126.00
3006 – Commercial Services Trading Ltd – Grounds Maintenance	£ 583.44
3007 – David J Hadlum Printers – Barming News	£ 256.00
3008 – S Manser – expenses	£ 14.11
3009 – F Gooch – expenses	£ 30.29
3010 – Michael Cavanagh – Pavilion Internal Decorating	£ 2342.00
3011 – N Attwood – expenses	£ 35.17
3012 – Sustrans - KCRP Donation	£ 75.00
3013 – CPRE – Annual Membership	£ 36.00

## 8 MATTERS OF REPORT

### 8.1 County Councillor's Report

County Councillor Stockell was not present.

### 8.2 Borough Councillors/Chairman's Report

Cllr Gooch reported that we are now officially the Ward of Barming and Teston.

One of the hirers has been using the pull cords on the heaters at the parish hall so to stop the heaters from being pulled loose on the brackets, Councillors have tied up the pull cords and stored them out of reach; heaters will now be operated via the control panel only.

After a recent safety report complied for one of the hirers it has been brought to our attention that we should install smoke alarms. As we have not got any ovens or microwaves at either of the properties, it was thought that alarms were not necessary but the Clerk will contact the fire services for advice. In the same safety report it was noted that one of the wash basins at the pavilion was hanging off of the wall; Cllr Gooch has been to inspect the basin and confirmed that it is sufficiently secured by a wall bracket and although it could do with tightening, this could wait until the other jobs are completed by the contractor in February.

**ACTION: Clerk**

Cllr Gooch informed members of a recent letter that she had received from a local resident expressing the appreciation for the hard work of the Parish Council.

### 8.3 Individual Councillors Report

Cllr Doe reported that the tap water has been brown at times in Bull Orchard but no other issues have been received.

Cllr Vizzard reported on the Community Governance Review regarding the confusion on the areas of parishes with all of the new builds; in time there could be changes to areas but no action would be happening at the moment.

Cllr Willson reported on a recent break in at a vacant property in Rede Wood Road, the criminals entered the property via the field. The police were seen attending the property at a later date and forensics was also present; the Clerk had not been informed of this crime but will contact the PCSO for further information.

**ACTION: Clerk**

Cllr Manser reminded members that the door of the parish hall still required a pull handle; Cllr Doe will install one as soon as possible. Cllr Manser also enquired when the contractor (Inside and Out) will visit to complete the exterior perimeter clean of both the hall and pavilion; the Clerk will chase.

Cllr Manser informed members about a hirer who had paid in advance to use the hall and then did not use the slot. On two occasions Cllr Manser has turned away potential new hirers for this slot. Cllr Manser has been unsuccessful in making contact with the original hirer, no further payments have been made and adequate time has lapse so the slot will now be made available for use again.

### 8.4 Clerk's Reports

The Clerk's personal shredder has been burnt out due to over use; a new one will be purchased this month as it is needed for data protection purposes. The Clerk read out the crime figures received from the PCSO and reminded members that she would be attending the Data Protection Training Course on the 11<sup>th</sup> January 2018.

## 9 CORRESPONDENCE

LCR – Winter 2017  
ARBOR – Winter 2017

## 10 DATE OF NEXT MEETING

The next Full Council meeting will be held on **Wednesday 14<sup>th</sup> February 2018** at **7.30pm** in the Parish Hall, Tonbridge Road.

The meeting was closed at 21.35pm

DRAFT