

BARMING PARISH COUNCIL

MINUTES OF THE MEETING

HELD ON WEDNESDAY 14th JUNE 2017 at 7.30pm

AT THE PARISH HALL, TONBRIDGE ROAD

PRESENT: Cllr Manser in Chair, Cllr Doe, Cllr James, Cllr Willson, Cllr Vizzard and Clerk Mrs N Attwood.

IN ATTENDANCE: None

1. APOLOGIES

Cllr Gooch, PCSO Greaves

2. NOTIFICATION TO BE RECEIVED FOR INTENT TO FILM, PHOTOGRAPH OR RECORD ANY ITEMS.

No intent to record any items.

3. COUNCILLOR DECLARATIONS

Cllr Manser declared a pecuniary interest in agenda item 8.3 (cheques to be signed).

4. MINUTES of the Meeting held on 10th May 2017

The minutes were **Agreed** as an accurate record and the Chairman signed off the official copy

5. POLICE MATTERS

PCSO Kirsty Greaves did not have any matters to be raised at the meeting but informed the Clerk that she had been patrolling down by the river and was pleased to see new signage had been installed.

6. RESOURCES AND ENVIRONMENT MATTERS

6.1 Resurfacing the Parish Field Car Park

Three quotes had been obtained by Cllr Doe which were discussed by members. Cllr James proposed to accept the quote from Gary's Landscapes which was seconded by Cllr Vizzard with all in favour. Cllr Manser voiced her concerns regarding the hirer's access to pathways for the parish field; the contractor will use barriers to section off areas to keep public access clear. Cllr Doe will contact Gary's Landscapes and instruct them to proceed with the work and liaise with Cllr Manser for suitable dates. Cllr Manser will keep hirers informed of dates that the work will commence and the church will be informed in case of issues with parking.

ACTION: Cllr Doe, Cllr Manser

6.2 War Memorial Clean and Restoration

Cllr Manser requested four quotes from various stone masons; one company could not take on the work as they are too busy and another company did not reply. The two quotes that had been received from The Stone Shop East Farleigh and Mid Kent Memorials were then discussed by members. Cllr James proposed to accept the quote from Mid Kent Memorials to clean and re-point where needed, this was seconded by Cllr Willson. All members were in agreement to proceed as four quotes had been requested therefore fulfilling the standing orders obligations. The Clerk will contact Mid Kent Memorials and instruct them to proceed.

ACTION: Clerk

6.3 Play Equipment at Parish Field

Previously the balance beam on the play equipment had to be removed due to rot and local residents had asked if the beam would be replaced at any point. Members agreed that as BPC intends to replace the play equipment in a few years' time, there is not a need to replace the beam at present.

6.4 Toilet Replacement at Pavilion

The Clerk had obtained prices of replacement plastic cisterns for the faulty unit in the gent's toilet, these ranged from £29.99-£43.99. Prices of complete close coupled cisterns and pans range from £47.99-£75.00. It was proposed by Cllr Doe and seconded by Cllr Vizzard to replace all of the toilets with new close coupled systems as per unit these were roughly the same price as the plastic cistern. The toilets have been in situ for over 13 years so it was felt that the more

cost effective decision was to update, which all members agreed to. The Clerk will seek quotes from plumbers for installation which she will circulate to members. If the plumber can purchase the toilets through a supplier that they use, each toilet should cost no more than £50 per unit. **ACTION: Clerk**

6.5 Re-Staining of Benches around the Parish

The Clerk had received a quote from Nigel Gibson of Inside and Out, who had re-stained the seats back in 2014. Members felt that as Gavin Lawrence was already renovating the Jubilee seat, a quote from him should be requested; the Clerk will circulate once received.

Cllr Manser informed members that two of the benches, the one situated at the top of North Street and the bench by the basketball goal at the parish field were in very poor condition. As members were happy with the quality of the plastic bench that had been installed on the hardstanding area at the pavilion, Cllr Vizzard proposed to replace the two rotten benches with plastic ones and re-stain the others; this was seconded by Cllr James with all in favour. The Clerk will liaise with Cllr Gooch regarding delivery arrangements. **ACTION: Clerk**

6.6 Re-location of Jubilee seat

The decision to re-locate the Jubilee seat and install the WW1 Memorial seat was formally ratified.

- A) To remove the Jubilee seat, renovate off of site and re-install – Proposed by Cllr Vizzard, seconded by Cllr James with all in favour.
- B) Installing WW1 Memorial seat in the old location of the Jubilee seat – Proposed by Cllr Vizzard, seconded by Cllr James with all in favour.
- C) Laying a base for the Jubilee seat at the new location – Proposed by Cllr Vizzard, seconded by Cllr James with all in favour.

Cllr Doe was not happy that he had been left with the memorial bench at his property for over 6 weeks due to delays in decision making by some members and reiterated that he would like the bench moved as soon as possible.

7. PLANNING

7.1 Applications received prior to the meeting

17/502898/FULL – 42 Rede Wood Road ME16 9HR – Erection of a two storey side extension consisting of a garage, utility room and two bedrooms upstairs. Single storey extension to the rear and a porch to the front of the property.

No objections to this planning application.

17/502831/FULL – 28 Broomshaw Road ME16 9HS – Single storey side and rear extensions

No objections to this planning application.

8. FINANCE

8.1 Budget Monitoring

The Clerk circulated the budget monitoring to all members prior to the meeting.

8.2 Income received

Payments received since the last meeting are as follows:

Parish Hall Rent	£719.25
Pavilion Rent	£441.00
Allotment Rents	£ 35.00
Natwest Interest	£ 0.84

Confirmation of payments made

To authorise the following payments, made since the last Meeting:

DD - South East Water – Pavilion	£ 18.00
DD - South East Water – Allotments	£ 1.00
DD - South East Water – Parish Hall	£ 7.00
DD – EDF Electric Pavilion	£ 57.00
DD – EDF Electric Parish Hall	£ 64.00
DD – Nest Pension Payment	£ 16.87
DD – Public Works Loan Board	£863.20

8.3 Cheques for signature

To resolve that the following cheques in respect of payments due can be signed:

2926 – Mrs N Attwood – Salary and Office Allowance	£ 1062.47
2927 – Mrs E Whitehouse – Gate Duties	£ 60.00
2928 – Post Office Ltd – HMRC Payment	£ 703.75
2929 – David Buckett – Audit Fee	£ 253.60

2930 – Dusters – Cleaning Services	£ 210.00
2931 – Nigel Gibson – Hall & Pavilion External Maintenance	£ 160.00
2932 – KALC – Councillors Course – Fleur Willson	£ 72.00
2933 – Mrs F Gooch - Expenses	£ 3.00
2934 – Streetmaster Ltd – Memorial Bench	£ 900.00
2935 – S Manser – Expenses	£ 33.03
2936 – Paul Pascoe – Parish Carpark Gate post	£ 475.00
2937 – N Attwood – Expenses	£ 38.80

9 MATTERS OF REPORT

9.1 County Councillor's Report

County Councillor Stockell was not present.

9.2 Borough Councillors/Chairman's Report

Cllr Gooch was not present but Cllr Vizzard wanted to make members aware of the possible new bus routes through Hermitage Lane and the new housing estates.

9.3 Individual Councillors Report

Cllr Doe asked if any further reports of drug users in the parish field car park had been received, which none had. Cllr Willson believes that they have moved further down by the river and also along to the Teston area.

Cllr Willson reported that the annual allotment visit had gone very well and the plots are looking lovely with only 2 or 3 not tended to. Barry does a wonderful job of looking after the allotments which is greatly appreciated and the visits are always enjoyable.

Cllr Vizzard reported that he had attended the recent Southern Water meeting where they spoke about the Bewl Water Reservoir and flooding.

Cllr Manser has a regular hirer who will be holding a whole day charity event in aid of meningitis in August and wondered if BPC could offer a discount on hire fees for this one off event. Unfortunately a decision to not offer discounts for any charities or events had previously been agreed which still stands so full charges will apply.

9.4 Clerk's Reports

Nothing to report

10 CORRESPONDENCE

No correspondence to circulate

11 DATE OF NEXT MEETING

The next Full Council meeting will be held on **Wednesday 12th July 2017 at 7.30pm** in the Parish Hall, Tonbridge Road.

The meeting was closed at 8.20pm.