

ALL COUNCILLORS ARE HEREBY SUMMONED to attend the next **MEETING of Barming Parish Council** to be held
in the **Parish Hall, Tonbridge Road** on

Wednesday 14th March 2018 at 7.30 pm

when it is proposed to transact the business shown on the Agenda below.

The meeting will be open to the press and public, who are welcome to attend.

AGENDA

There will be 15 minutes allocated at the start of the meeting for questions from members of the public.

1. APOLOGIES - To receive and accept apologies and reasons for absence

2. NOTIFICATION TO BE RECEIVED FOR INTENT TO FILM, PHOTOGRAPH OR RECORD ANY ITEMS.

3. DECLARATIONS BY MEMBERS - To receive any declarations of interest members may wish to make relating to any items on the Agenda.

4. MINUTES OF FULL COUNCIL MEETING held on 14th February 2018

To consider the Minutes, and if in order to authorise the Chairman to sign as an accurate record.

5. RESOURCES AND ENVIRONMENT MATTERS

5.1 Annual procedural documentation:

Standing Orders 2018 – To adopt

Financial Regulations 2018 – To adopt

Internal Control 2018 – To adopt

Risk Assessment 2018 – To adopt

Complaints Procedure 2018 – To adopt

Code of Conduct 2018 – To adopt

5.2 Annual Parish Meeting – To finalise arrangements

5.3 Heave Quotations for hardstanding area at Pavilion – To discuss

5.4 Parish Field Car Park Re-Surfacing Quotations - To discuss

5.5 Private Access on to Parish Field – To discuss

5.6 Use of Parish Field during poor weather conditions – To discuss

5.7 Parish Field Tree Maintenance – To discuss

5.8 Oak Tree on BPC land at Cedar Drive – To discuss

5.9 Action with Communities in Rural Kent Annual Subscription – To authorise

5.10 Request for funding: Yalding Parish Council Play Scheme – To discuss

5.11 Remembrance Service 2018 – To discuss suggestions received

5.12 GDPR (General Data Protection Regulations) – To appoint and authorise a Data Protection Officer

6. PLANNING

6.1 Applications received prior to the meeting

7. FINANCES

7.1 To note Budget Monitoring Report to 28th February 2018

7.2 To note income received since the last meeting

7.3 To resolve that the cheques presented can be signed

8. MATTERS OF REPORT - To receive reports from

8.1 County Councillor

8.2 Borough Councillor/Chairman

8.3 Individual Councillors

8.4 Clerk

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- 9. CORRESPONDENCE** – To note correspondence received since the last meeting.
- 10. DATE OF NEXT MEETING** – Monday 16th April 2018 at 6.30 pm in the Pavilion, Church Lane.
The Annual Meeting of the Parish will be held at 7.30pm after the Full Council Meeting.