

## BPC Covid-19 Decision & Payments Log - 003

Cheques written	
Whites Landscaping 3308 - £5916.00	Path extension at parish field
David Buckett 3309 - £300.00	Audit fees
Mrs F Gooch 3310 - £4.95	Expenses
3311 DATA PROTECTION REDACTED	
3312 DATA PROTECTION REDACTED	
David J Hadlum Printers 3313 - £57.60	'Stay Alert' signs

Decisions made outside of meetings due to Covid-19 pandemic.	Actions	Further information
Audit report and Annual Return Documents	Clerk has emailed both reports to all members and a socially distanced meeting has been arranged to complete the relevant paperwork and to ensure that the public rights dates are adhered to.	Clerk will be meeting with 3 members of the council 2 <sup>nd</sup> June 2020 10am at the parish hall car park.
Insurance policy renewal	Clerk has provided all members with the quotation that have been received and has accepted the Hiscox Insurance long term agreement as voted for my members.	Proposed by Cllr Gooch and seconded by Cllr Manser. As soon as the invoice amount has been confirmed the Clerk will arrange the cheque.
Signage has been ordered for the tow path and for further information regarding Covid-19 'Stay Alert' campaign for the parish.	Cllr Gooch has arranged for the signs to be printed and Peter Gooch has kindly installed the sign on the tow path.	The Clerk is still waiting to receive one of the invoices and will then issue the remaining cheque to be signed. Hadlum Printers cheque listed above.
Planning application	20/501842/TPOA	No objections to this planning application have been received.

### Other news:

The Clerk was informed about a possible business grant (for loss of income) by Ella at MBC and Fay - the application form has been submitted.

Allotment fees have been received from the majority of plot holders. The Clerk will send chase up letters to the four outstanding next week.

Letters were sent out to 3 hirers who have outstanding invoices. Cllr Manser has received payment from \*\*\*\*\* so he is up to date, \*\*\*\*\* has made a payment of one of \*\*\* invoices but still has two outstanding and I am waiting for Cllr Manser to confirm whether or not she has received payment from the \*\*\*\*\* Group.

With regards to the outstanding invoices for \*\*\*\*\* has spoken to Sandra. The total sum now outstanding is £685.37. I do not personally feel that adding the late payment charge will help the situation. Instead, I suggest that I contact \*\*\*\*\* again and inform \*\*\*\*\* that we will consider a payment plan to settle the outstanding balance. I know that Sandra wishes to help this hirer out (please see Sandra's email to me below) but I would also like to hear other members opinions on the matter too.

*“\*\*\*\*\* has had no income since lockdown and is able to pay January due to a sum \*\*\*\*\* received from govt. \*\*\*\*\* is as yet unable to pay any more until \*\*\*\*\* receives any income. \*\*\*\*\* has been running two months late for a while due to unexpected expenses for different insurances imposed on \*\*\*\*\* again by govt, but \*\*\*\*\* always paid regularly every month. I fear \*\*\*\*\* may not survive being without income much longer.*

*Whilst I accept this is not our problem none of us saw this coming so hope we can support our hirers as best we can. Sandra"*

There have been a few issues with the toilet cisterns at the parish hall. The Clerk contacted Steven from SAS property maintenance and he will be visiting the hall to take a look.

Emailed to members: 22/05/2020

To be dated and signed off at next full meeting by Chairman: