

## **BARMING PARISH COUNCIL**

### **MINUTES OF THE MEETING**

**HELD ON WEDNESDAY 12<sup>th</sup> April 2017**

**AT THE PARISH HALL, TONBRIDGE ROAD**

**PRESENT:** Cllr Manser in Chair, Cllr Doe, Cllr James, Clerk Mrs N Attwood and Fleur Willson

**IN ATTENDANCE:** No members of the public were present

1. **APOLOGIES:** Cllr Gooch, Cllr Vizzard
2. **NOTIFICATION TO BE RECEIVED FOR INTENT TO FILM, PHOTOGRAPH OR RECORD ANY ITEMS.**  
No intent declared
3. **COUNCILLOR DECLARATIONS**  
Cllr Manser declared a pecuniary interest in agenda item 9.3 (cheques to be signed)
4. **MINUTES of the Meeting held on 8<sup>th</sup> March 2017**  
The minutes were Agreed as an accurate record and the Chairman signed off the official copies.
5. **POLICE MATTERS**  
No PCSO's were present. Cllr Doe was pleased to inform members that no further incidences of dog thefts had been reported but would like to remind local residents to remain vigilant.

**Closed section of meeting**

6. **CO-OPTION OF PARISH COUNCILLOR**  
**Fleur Willson**

Ms Willson introduced herself to the council and gave a summary of her employment history and transferable skills; members were given the opportunity to ask relevant questions. Ms Willson was then asked to leave the room whilst a decision was made. All members were in favour to proceed with the co-option; Ms Willson re-joined the meeting and the necessary paperwork was handed to her.

**Open section of meeting**

#### **7. RESOURCES AND ENVIRONMENT MATTERS**

##### **7.1 Plant Tubs, Bull Orchard**

Cllr Manser had looked at various plant tubs at a local garden centre which were in the price region of £34.99-£49.99. Cllr James suggested that the Clerk contact the company who recently supplied the recycled bench to enquire if they can supply suitable plastic replacements. Members agreed all in favour to liaise via email once the costs were obtained.

##### **7.2 Insurance Policy Renewal**

The Clerk ran through the three quotations that had been received for the new insurance policy and previously circulated to all. Members agreed to accept the 3 year quote from Came & Company (Hiscox Insurance) which the Clerk will arrange. Proposed by Cllr James, seconded by Cllr Manser.

##### **7.3 Resurfacing of Parish Field Car Park**

This item was deferred until the next meeting as Cllr Doe had not yet received the quotations. Cllr James will send Cllr Doe contact details of another company to approach for a quote.

##### **7.4 War Memorial Clean and Restoration**

Cllr James asked Cllr Manser to email the stonemason that she had managed to track down so that there is continuity in the quotes. This item will be added to the May agenda for the three quotes to be discussed.

## 7.5 Annual Parish Meeting

Cllr James proposed and Cllr Manser seconded with all in favour for Cllr Gooch to order sandwich platters from Marks & Spencer's for the annual meeting, which Vivienne Hyndman has kindly offered to collect. Cllr James suggested that Cllr Gooch also enquires if they hire out glasses as other supermarkets like Waitrose and Morrison's do free of charge; the Clerk will inform Cllr Gooch of the decision. Cllr Manser offered to bring soft drinks for the evening.

## 7.6 KALC Subscription Renewal

Cllr Doe proposed to renew the subscription, which was seconded by Cllr James with all in favour; the cheque was then written by the Clerk.

## 7.7 Barming Youth Club

The Clerk had contacted a removal company regarding the old sofas that need to be disposed of from the pavilion. Members felt that the cost to remove the sofas, which have been left by the youth club, was too high and asked the Clerk to contact the council. It was felt that as they are the property of the youth club, if Maidstone Borough Council cannot remove at a reasonable cost the youth club should arrange removal at their own cost.

Cllr Manser informed members that where furniture has been moved around in the pavilion paint has chipped off of the walls in several places; it was agreed that a re-paint would be necessary in the near future.

## 8 PLANNING.

### 8.1 Applications received prior to the meeting

None received

## 9 FINANCE

### 9.1 Budget Monitoring

The Clerk circulated the monitoring sheet to all members prior to the meeting.

### 9.2 Income received

The following payments received since the last meeting were noted:

Parish Hall Rent	£805.00
Pavilion Rent	£427.00
Barming News Adverts	£173.00
Natwest Interest	£ 0.61

#### Confirmation of payments made

The following payments were agreed

DD - South East Water – Pavilion	£ 18.00
DD - South East Water – Allotments	£ 1.00
DD - South East Water – Parish Hall	£ 7.00
DD – EDF Electric Pavilion	£ 46.00
DD – EDF Electric Parish Hall	£ 64.00
DD – NEST Pension Payment	£ 10.76
DD – Southern Water – Waste Pavilion	£176.10
DD – Southern Water – Waste Parish Hall	£ 90.39

### 9.3 Cheques for signature

All Councillors were in favour "that the Council approve the following payments". This was Agreed and the following cheques were signed.

2902 – Mrs N Attwood – Salary and Office Allowance	£ 1062.47
2903 – Mrs E Whitehouse – Gate Duties	£ 60.00
2904 – David J Hadlum – Barming News Print	£ 257.00
2905 – W A King – Weed Clearance Cedar Dr/Tonbridge Rd	£ 1260.00
2906 – Marmax Products – Parish Field Bench	£ 376.92
2907 – Kent County Council (KCS) – Consumables	£ 48.60
2908 – N Attwood – Expenses	£ 80.29
2909 – S Manser – Expenses	£ 8.29
2910 – Dusters – Cleaning Services	£ 168.00
2911 – Mrs F Gooch – Expenses	£ 13.87
2912 – KALC – Annual Subscription	£ 600.26

### 9.4 Signing of the end of year accounts 2016/17 in preparation of the audit

Vice Chairman Cllr Manser signed off the accounts.

## **10 MATTERS OF REPORT**

### **10.1 County Councillor's Report**

County Councillor Stockell was not present.

### **10.2 Borough Councillors/Chairman's Report**

Cllr Gooch was not present

### **10.3 Individual Councillors Report**

Cllr Doe will obtain quotes for top soil to be spread where the weeds have been cleared on the land owned by BPC along Tonbridge Road this is due to a dip in the soil; this item will be added to the May agenda. The Clerk has contacted Landscape Services to inform them to mow over all areas that have been cleared of weeds, Cllr Doe will monitor.

Cllr James reported that whilst locking the parish field gate she noticed that there are now tracks across the grass and wanted anyone driving up to the pavilion to be reminded to drive near to the path, ensuring that the grass does not get ruined. Cllr Manser reiterated that people should only be driving up the field if it is completely necessary i.e. if a hirer has a large amount of heavy equipment.

Cllr Doe will bring the bollards down to the parish hall in preparation to close the carpark for the Easter break.

Cllr Manser informed members that the information board at the bottom of South Street has now been re-installed but is unfortunately covered in mud; one of the legs has also been damaged and seems to be rotting. Members suggested that Cllr Gooch speaks to Colin Finch regarding the matter.

Cllr Manser has received complaints regarding residents using the parish hall carpark which has had an impact on hirers being able to park their vehicles. Cllr Doe will liaise with local residents and politely remind them to check the diary which is posted on the noticeboard at the parish hall.

Cllr Manser has noticed that the parish field gate has been knocked off of the post, this probably occurred when the branch previously fell on to it; Cllr Doe will see if this is something that he could fix. Also the cistern in the gent's toilet at the pavilion needs to be looked at as it seems to be loose; the Clerk and Chairman will look at this when they are next at the pavilion.

### **10.4 Clerk's Reports**

Maidstone Borough Council no longer accepts cheques for the payment of the parish hall rates; the Clerk has asked Cllr Gooch to arrange a standing order with Natwest.

The Vat return has been completed and the refund should go into the bank account next month.

Jackie Jennings has requested that the curtain is fixed at the parish hall; Cllr Doe and Cllr Manser will ensure this is done.

The Clerk has received a complaint regarding rubbish by one of the recently replaced bus shelters along the Tonbridge Road, although this area does not fall under Barming Parish Council, Cllr Gooch has offered to speak to the relevant people at Maidstone Borough Council to try and resolve the issue for the lady.

The Clerk has incurred some overtime due to the audit preparation which will be claimed for in May.

## **11 CORRESPONDENCE**

Main Modifications to Regulation 19 Maidstone Borough Local Plan  
Arbor – Spring 2017  
LCR – Spring 2017  
Kent Voice – Spring/Summer 2017  
CPRE Field Work – Spring 2017  
Countryside Voice – Spring 2017  
Planning Committee Notes: Hermitage Quarry

## **12 DATE OF NEXT MEETING**

The Full Meeting of the Council will be held on **Wednesday 10<sup>th</sup> May 2017 at 7.00pm** for the Annual Meeting of the Council, followed by the regular Full Parish Meeting in the Parish Hall, Tonbridge Road.

With nothing further to be discussed, the meeting was closed at 8.20pm.

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