

## BPC Covid-19 Decision & Payments Log – 008

Cheques written	
SAS Property Services 3353 - £275.00	Leak at the parish hall – gutter fix etc
Apollo Windows 3354 - £1393.45	Deposit for windows at parish hall
Mrs F Gooch 3355 - £6.49	Expenses
AllAble 3356 - £210.00	Website audit and training
3357 - £29.60 DATA PROTECTION REDACTED	Over payment hiring refund
Kent County Council 3358 - £27.18	Consumables KCS
Mrs N Attwood 3359 - £93.25	Expenses
3360 DATA PROTECTION REDACTED	
3361 DATA PROTECTION REDACTED	
Mrs F Gooch 3362 - £180.20	Expenses including road closure fee and heaters
St Margaret's Church 3363 - £30.00	Donation for Remembrance service sheets

Decisions made outside of meetings due to Covid-19 pandemic.	Actions	Further information
Unfortunately, more produce has been stolen from the allotments so members will be reviewing the boundary security as soon as possible.	<p>Clr Gooch and Clr Muthana will be meeting with the residents concerned along with Barry to discuss the options.</p> <p><b>** Meeting arranged at the allotments 10<sup>th</sup> October at 14.30-15.30</b></p>	<p>The Clerk has sent a letter to the allotment holder who has had the produce stolen to inform him that we are looking at increasing security along the boundary.</p> <p><b>** Meeting arranged at the allotments 10<sup>th</sup> October at 14.30-15.30</b></p>
<p>Members agreed to: BYFC invoice freeze for 20/21 at £725.00 the previously agreed increase to £750.00 will now take place 21/22 due to Covid.</p> <p>Donation for the Remembrance wreath would be £50.00</p> <p>Donation to St Margret's Church for the service sheets will be £30.00</p>	<p>Clr Gooch proposed, Clr Muthana seconded with Clr Manser in agreement.</p>	<p>Invoice will be sent out to BYFC.</p> <p>Wreath has been ordered and paid for.</p> <p>Cheque has been written and will be sent over to Clr Gooch for signing.</p>
Dog control order signage for the play area was ordered by the Clerk. The cost will be approximately £25.00	The only area that will be covered will be the actual play equipment area.	
Clr Gooch and Clr Parker were booked on to the KALC Mental Health and Wellbeing training. Unfortunately, Clr Parker's training day was cancelled.	The Clerk has been in contact with KALC regarding the refund. A credit will be placed on our account and will be used against future training.	
Clr Gooch has applied for a grant for the parish hall windows from the Combined Members Grant Scheme.	Members will be updated on the response.	Clr Gooch informed the Clerk that the grant application has been successful and the funds should be sent through to the Natwest bank account soon. Well done Fay!!
Since the last Covid Log Update: Leak at parish hall – SAS attended to fix guttering, heaters were	The Clerk is still waiting for members to agree to her obtaining quotations to re-decorate the parish hall (main	The Clerk has contacted the following companies for decorating quotations: Kent Decorating Services

purchased by Cllr Gooch, Replacement flooring project has been put on hold, Apollo Windows have been ordered.	hall and leak damage and the pavilion (main hall) Cllr Gooch proposed and Cllr Manser has kindly agreed to manage the project.	The Clerk has sent Cllr Manser a specification template to use/add to so that all quotations are the same.
Cllr Parker sent in her resignation on the 22 <sup>nd</sup> September 2020 due to personal circumstances.	The Clerk has sent off the relevant paperwork and the website details have been removed for Cllr Parker.	The resignation will be formally noted at our next meeting.
The new HugoFox website has been built and activated by the Clerk. We are as compliant as we can be for the new accessibility regulations that come in to force today (23 <sup>rd</sup> September). We have been fully audited and the only parts that are not compliant have been covered by the accessibility statement and show 3 <sup>rd</sup> party exemptions.	Going forward every document added to the site must be completely accessible or cannot be added.	The Clerk will ensure that regular audits of the website are carried out by AllAble and the statement is kept up to date as fines are unlimited.
The Clerk has completed the VAT return for Jan 20-July 20	£2,883.05 should be refunded to the Natwest account soon.	
The Clerk has contacted Alice Williams who is interested in joining the parish council.	Alice has replied and wishes to join the October meeting to see what we do etc. If she still wishes to join us, then I will add her co-option to the November agenda.	Zoom meeting invite will be sent to Alice.

#### Planning application comments:

Application 20/504221/FULL Becketts Place – No objections; the need for the new window to match what is already there was added to the comments (Cllr Manser highlighted)

Application 20/504080/FULL 10 Beechwood – No objections

Application 20/503854/FULL 11 Wesley Close – No Objections

Emailed to members: 30/09/2020

To be signed off by the Chairman at the next meeting: