

BARMING PARISH COUNCIL

MINUTES OF THE MEETING

HELD ON WEDNESDAY 12th JUNE 2019 at 7.30pm

AT THE PARISH HALL, TONBRIDGE ROAD.

PRESENT: Cllr Gooch in Chair, Cllr Manser Cllr Vizzard, and Clerk Mrs N Attwood.

IN ATTENDANCE: 1 member of the public present

PARISHIONERS OPEN SESSION:

The member of the public thought that the presentation from Gallagher's at the annual meeting was a great idea, it was a really good presentation and the representatives from Gallagher's were very professional under pressure. It was a shame that they did not get to finish the presentation as there was a spiral of negativity, but it was enjoyable.

BPC was then congratulated on its hard work towards the new play area; there have been positive comments heard at the primary school. Unfortunately, there were untruths circulated on social media, but as soon the facts had been received from the Clerk, the member of the public managed to kill the rumours dead. It was suggested that the parish council considers a Facebook page or other social media platforms so that messages could be sent out and such rumours would not then occur. Cllr Gooch said that BPC might consider social media in the future, but was not high enough on the list of priorities at the moment.

Cllr Willson was then thanked for her hard work and time with BPC.

1. **APOLOGIES:** Cllr Doe
2. **NOTIFICATION TO BE RECEIVED FOR INTENT TO FILM, PHOTOGRAPH OR RECORD ANY ITEMS.**
No intent to record any items.
3. **COUNCILLOR DECLARATIONS**
Cllr Manser declared a pecuniary interest in agenda item 7.3 (cheques to be signed)
Cllr Gooch declared a pecuniary interest in agenda item 7.3 (cheques to be signed)
4. **MINUTES of the Meeting held on 8th May 2019**
The minutes were **Agreed** as an accurate record and the Chairman signed off the official copy
5. **RESOURCES AND ENVIRONMENT MATTERS**

5.1 Resignation of Cllr Willson

Members formally noted the resignation of Fleur Willson; she will be missed but members of BPC wish her well.

5.2 Play Area Project

Cllr Gooch confirmed that the Creative Play team are on site carrying out the last of the work that is needed in the play area; the fencing will be kept up until the equipment has been formally signed off and handed over to BPC. The hand over meeting will be arranged for next week, Cllr Gooch will email members with possible dates. Members were all in favour for 90% of the invoice to be paid and the final 10% would be paid on completion of the project. There will be areas of the ground that may need to be re-turfed at a later date, but members are keen to get the play area opened so that the local children can enjoy it.

ACTION: Cllr Gooch

5.3 Parish Field: Mud Minimising

Cllr Manser suggested that we put this item on hold pending the play area completion. This was seconded by Cllr Gooch with all members in favour. Cllr Gooch will discuss the matter with BYFC at the annual meeting to see how the options could affect the club.

ACTION: Cllr Gooch

5.4 Hedge Repair: Bull Orchard/Tonbridge Rd

The previous decision to proceed with the work was ratified by members with all in favour.

5.5 Insurance: Yearly Renewal of Long-term Contract

The Clerk informed members that the renewal premium for this year is £1,192.00 which includes the insurance premium tax. This takes into consideration the Council's long-term agreement which expires on the 31st May 2020. The Clerk has also informed the insurance company of the changes to the play equipment (photos have been sent over) so the changes to the equipment are already reflected in the premium.

5.6 Parish & KCC Highways Improvement Plan

The Clerk recently circulated an email from the Schemes Planning & Delivery Manager regarding Highways Improvement Plans; BPC noted the process for future reference. The only issues that were highlighted by members were the storm drains by Matterdale Gardens and the crossing on the Tonbridge Road where a dip in the road prevents the water from draining away. Cllr Gooch will report both issues on separate logs.

ACTION: Cllr Gooch

5.7 Parish Hall: Car Park Issues

Cllr Manser requested that this item was placed on the agenda as she has received complaints regarding parking from some of the hirers. Members agreed that a letter should be sent out to residents near the hall to remind them that it is a private car park. BPC does give permission for residents to occasionally use the car park between the hours of 10.30pm and 8am if the premises are not in use; the diary is displayed in the window. Unfortunately, if this privilege is abused the Council will have no other option than to consider closing the car park when the hall is not in use.

ACTION: Clerk

5.8 MBC: Clean Streets Parish Survey

Members completed the survey from MBC and the Clerk will now submit the results.

ACTION: Clerk

5.9 Loan of tables for St Margaret's Church Cream Tea Event

Members are happy to loan the tables again next year subject to dates and availability.

5.10 Community Infrastructure Levy (CIL)

Cllr Gooch and Cllr Vizzard recently attended the CIL meeting and notes were circulated to members. It was agreed for Cllr Gooch and the Clerk to complete the template application when it arrives to see if the parish is due any payments.

ACTION: Cllr Gooch, Clerk

5.11 Neighbourhood Plan

The majority of members did not feel that a neighbourhood plan was needed for Barming Parish Council, but Cllr Vizzard will speak to the relevant people to find out what is involved and what the process is purely on a fact-finding basis.

ACTION: Cllr Vizzard

5.12 Defibrillator located at The Bull Public House

The Clerk received an email from the South East Coast Ambulance Service informing her that a check of the defibrillator, which is located at The Bull Public House, was completed on the 17th May. Unfortunately, the unit is now out of service as the electrodes need replacing every two years and the ones on this defibrillator expired in April 2018. Cllr Gooch has been in contact with the gentleman who arranged for the defibrillator to be installed and is waiting for an update. Cllr Gooch will keep members informed of the outcome and the Clerk will inform the ambulance service that the matter is being looked in to.

ACTION: Cllr Gooch, Clerk

6. PLANNING

6.1 Applications received prior to the meeting

19/502499/FULL – Maundy House, North Street – Removal of existing timber and canvas gazebo and erection of oak framed timber clad gazebo – No objections.

19/502817/FULL – 20 Tonbridge Road – Removal of existing conservatory and construction of part single-storey, part 2-storey rear extension – No objections.

7. FINANCE

7.1 Budget Monitoring

The Clerk circulated prior to the meeting.

7.2 Income received and any unpaid invoices

Hirer payments	£2220.24
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Natwest Interest	£19.88
Play Equipment Grant (Golding Homes)	£1000.00
Allotment Rent	£953.14
Barming News Advert	£16.50
PSS	£1502.50

Unpaid Invoices

Cllr Manser informed members that she had two hirers who were late paying; she will monitor and if no payment is received the Clerk will contact them for payment.

Confirmation of payments made

To authorise the following payments, made since the last Meeting:

DD – EDF Electric Pavilion	£57.00
DD – EDF Electric Parish Hall	£105.00
DD – Castle Water – Parish Hall	£14.22
DD – Castle Water – Allotments	£26.79
DD – MBC Parish Field Bin Collection	£19.50
DD – PWLB Loan	£863.20
DD – BT Parish Hall WIFI	£24.99

7.3 Cheques for signature

To resolve that the following cheques in respect of payments due can be signed:

3179 – Marmax Products	- £628.08
3180 – Commercial Trading Ltd – Grounds Maintenance	- £290.54
3181 – Dusters – Cleaning Services	- £168.00
3182 – Craigdene – Play Equipment Inspection	- £295.00
3186 – Came & Company – Insurance policy	- £1192.00
3187 – S Manser – Expenses	- £27.88
3188 – N Attwood – Expenses	- £59.30
3189 – F Gooch – Expenses	- £74.53
3190 – Creative Play – part payment of play equipment	- £30,152.52
Staff costs	- £2300.56

8 MATTERS OF REPORT

8.1 County Councillor's Report

County Councillor Stockell was not present.

8.2 Borough Councillors/Chairman's Report

Cllr Gooch informed members that she still had not heard anything regarding the rates appeal but will keep everyone informed. Other issues that are being dealt with are the Stable Land, access at Oakapple Lane and the drainage on North Street; Cllr Gooch will keep members updated on all of these.

ACTION: Cllr Gooch

Flowers will be arranged for Craigdene for all their help with the play area project; this will be from the Chairman's Allowance.

ACTION: Cllr Gooch

8.3 Individual Councillors Report

Cllr Manser reminded members that the parish field should be rested in the summer months and therefore no football studded boots should be worn. Members concluded that as it is a public field, this would be very hard to police. As it is only a summer tots football team that meet down there twice a month, members do not think this will be a problem.

8.4 Clerk's Report

The Clerk informed members that she had started to look into internet banking and will continue to contact various banks for further information.

ACTION: Clerk

9 CORRESPONDENCE

None

10 DATE OF NEXT MEETING

The next Full Council Meeting will be held on Wednesday 10th July 2019 at 7.30pm in the Parish Hall, Tonbridge Rd.

The meeting was closed at 9.25pm