

BARMING PARISH COUNCIL

MINUTES OF THE MEETING

HELD ON WEDNESDAY 12th FEBRUARY 2020 at 7.30pm

AT THE PARISH HALL, TONBRIDGE ROAD.

PRESENT: Cllr Manser in Chair, Cllr Vizzard, Cllr Parker and Clerk Mrs N Attwood.

IN ATTENDANCE: Three members of the public present

PARISHIONERS OPEN SESSION:

A member of the public asked for an update on the Wesley Close footpath. The Clerk confirmed that the quotation from Whites landscaping had been accepted and Gallagher's have kindly offered to provide the aggregate free of charge, we are now waiting for a date for the work to commence.

It was then asked if the crusher in Gallagher's quarry will be staying where it is situated at present; Cllr Vizzard said that he does not think that it is due to be moved.

The member of the public then asked if the access to the pea field development could be considered by the water tower rather than at Broomshaw Road; Cllr Manser informed the gentleman that access to the development is usually discussed when the development is at the design stage therefore, the gentleman would need to discuss his suggestion then.

One member of the public then left the meeting.

1. **APOLOGIES:** Cllr Gooch, Cllr Doe
2. **NOTIFICATION TO BE RECEIVED FOR INTENT TO FILM, PHOTOGRAPH OR RECORD ANY ITEMS.**
No intent to record any items.
3. **COUNCILLOR DECLARATIONS**
Cllr Manser declared a pecuniary interest in agenda item 7.3 (cheques to be signed)
4. **MINUTES of the Meeting held on 15th January 2020**
The minutes were **Agreed** as an accurate record and the Chairman signed off the official copy
5. **RESOURCES AND ENVIRONMENT MATTERS**

5.1 Parish Hall & Pavilion Electrical Testing

Members ratified the previous decision of all in favour to proceed with the electrical testing and replacement energy efficient lighting at the parish hall. Members were reminded in the briefing note that under the financial regulations the Clerk may authorise revenue expenditure on behalf of the council which in the clerk's judgement it is necessary to carry out, subject to a limit of £500.

The quotation for the testing at the pavilion has been received (£292.50+Vat) and the Clerk has instructed the company to proceed. Cllr Manser informed members that the grating on the top of the heaters at the pavilion need re-fixing. The Clerk will inform the electrician and ask them to take a look at them whilst they complete the testing. **ACTION: Clerk**

5.2 Annual Parish Meeting

The Clerk informed members that the paperwork had been sent off to Barming Primary School to secure the hall hire for the 15th April 2020. Taylor Wimpey have been invited as the guest speaker but have yet to confirm their attendance. Cllr Manser said that at the recent Pea Field public presentation she had spoken to one of the Taylor Wimpey representatives who seemed positive about attending the annual meeting.

The Clerk then reminded members that arrangement for refreshments at the meeting needed to be confirmed and it was agreed by all to wait until the March meeting.

5.3 Action with Communities in Rural Kent Annual Subscription

Cllr Manser proposed to authorise the payment for the annual subscription; this was seconded by Cllr Parker with all in favour.

5.4 Hire or Purchase of Remembrance Equipment

The previous minutes regarding this item had been circulated to members prior to the meeting. After careful consideration regarding storage concerns Cllr Vizzard proposed to continue renting the equipment from Mr Gooch. This was seconded by Cllr Parker with all members in favour.

5.5 New Website

The Clerk gave a report to members on the website companies that she has contacted so far and the prices for the set up and ongoing costs. For future budgets a sum of approximately £1,500 will be needed for website hosting and the domain name. The Clerk is continuing to look in to various offers, training and ongoing support and will keep members informed.

ACTION: Clerk

6. PLANNING

6.1 Applications received prior to the meeting

20/500486/FULL – 54 Rede Wood Road ME16 9HR – Erection of a single storey side extension to replace existing garage (Resubmission of 19/502186/FULL) – No objections.

7. FINANCE

7.1 Budget Monitoring

The Clerk circulated prior to the meeting.

7.2 Income received and any unpaid invoices

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|---------------------|----------|
| Hirer payments | £1998.07 |
| Natwest Interest | £11.55 |
| Barming News Advert | £114.00 |

Unpaid Invoices

No unpaid invoices were reported.

Confirmation of payments made

To authorise the following payments, made since the last Meeting:

| | |
|--------------------------------------|--------|
| DD – EDF Electric Pavilion | £57.00 |
| DD – EDF Electric Parish Hall | £59.00 |
| DD – Castle Water – Parish Hall | £14.22 |
| DD – Castle Water – Allotments | £26.79 |
| DD – MBC Parish Field Bin Collection | £19.50 |
| DD – BT Parish Hall WIFI | £24.99 |

7.3 Cheques for signature

To resolve that the following cheques in respect of payments due can be signed:

3272 – S Manser – Expenses - £28.85
3273 – Dusters – Cleaning Services - £168.00
3274 – Kent County Council – Fire Extinguisher replacements - £122.40
3275 – Mrs F Gooch – Expenses - £46.90
3276 – S Manser – Expenses - £10.32
3279 – Kent County Council (KCS) Consumables - £42.60
3280 – J C Electrical Testing & Lighting - £508.80
3281 – N Attwood Expenses including laptop repair - £108.88
Staff cost - £1471.70
****authorised at the January meeting – cheque written and posted off.
3271 – JC Electrical – three new heaters - £360.29

8 MATTERS OF REPORT

8.1 County Councillor's Report

County Councillor Stockell was not present.

8.2 Borough Councillors/Chairman's Report

Cllr Gooch was not present

8.3 Individual Councillors Report

Cllr Manser gave thanks to Cllr Parker and her husband for all of their hard work cleaning around the parish hall and car park. Cllr Parker checked with members that the pallet and trolley that are behind the hall are no longer needed and offered to dispose of them.

Cllr Manser has requested that a replacement bench at the top of the hard-standing area at the parish field is purchased as it is looking rather worn now. The Clerk will look at the measurements and see what is available; the item will be placed on the next agenda.

ACTION: Clerk

Cllr Manser reported on the recent issue of hirers blocking the toilets at the pavilion with paper towels which was reported by one of our regular groups. Unfortunately, the culprit has not been identified so the Clerk will now write to all hirers reminding them that this type of behaviour is unacceptable. Future damage must be paid for by the hirers who cause it, and they will no longer be able to use the pavilion. Cllr Vizzard suggested installing laminated signs in the toilet as a further deterrent.

ACTION: Clerk

Cllr Vizzard informed members of the opportunity to have some trees planted around the parish by the Rotary Club. Members could not think of any areas in the parish that require more trees; Cllr Manser offered to inform local groups of the kind offer from the Rotary Club.

ACTION: Cllr Manser

8.4 Clerk Report

The Clerk informed members of an email that had been received regarding visibility concerns due to the overgrown hedge by Barming Rise; she will contact Taylor Wimpey and ask for the maintenance team to investigate.

Two items will be placed on the March meeting agenda following emails received regarding the parking at Barming Primary School and a request to BPC for a new public footpath to be considered in the new development in North Street.

ACTION: Clerk

A letter had been received from the Heart of Kent Hospice thanking BPC for the recent donation.

The Clerk reported that a letter had been sent out to the residents who had left hedge trimmings on the parish field and Cllr Manser confirmed that the trimmings had all been removed now.

Finally, the Clerk asked Cllr Manser and Cllr Vizzard to sign the letter that she is sending to Unity Trust regarding the direct debit transfer to the new account.

9. CORRESPONDENCE

None

10. DATE OF NEXT MEETING

The next Full Council Meeting will be held on Wednesday 18th March 2020 at 7.30pm in the Parish Hall, Tonbridge Rd.

The meeting was closed at 8.10pm